

Litchfield Schools Building Committee Meeting Minutes

LOCATION

Litchfield Intermediate School Cafeteria

DATE OF MEETING

September 17, 2009

TIME MEETING STARTED

7:06 PM

PERSON PREPARING THE MINUTES

Marianne Arancio Stilson

MEMBERS PRESENT

- | | |
|---|--------------------------------|
| 1. Jack Healy, Chair | 2. William J. Buckley, Jr. |
| 3. Bob Blazek, BOS Representative | 4. Stacie Kavle, Vice Chair. |
| 5. Gary Waugh - BOE Representative Representative | 6. Jeff Zullo, Treasurer & BOF |

MEMBERS ABSENT

- | | |
|-----------------|--------------------------|
| 1. Lynn Chapman | 2. Leo Paul - Ex-Officio |
|-----------------|--------------------------|

OTHERS PRESENT

From O&G: George Graikoski, From the School: Tony Crowe, From the public: Roberta Healy.

QUORUM PRESENT

Yes

1. CALL TO ORDER

Jack Healy, Chair called the meeting to order at 7:06 PM.

Motion: Bob Blazek moved to hear agenda item #4 **ARCHITECT & CONSTRUCTION MANAGER UPDATE – Take action as needed** after the call to order so George Graikoski can leave.

So moved. Seconded: Gary Waugh

Discussion: None

Vote:

Abstention: None

Absent: Lynn Chapman and Leo Paul, Ex-Officio

All Ayes

Motion passed

4. ARCHITECT & CONSTRUCTION MANAGER UPDATE – Take action as needed

a. Budget (O&G)

George Graikoski of O&G hands out the following reports to the Commission: Litchfield Intermediate and Middle/High School Construction Manager's Monthly Cost Control Report and Change Orders by Trade Contractor Report. There are no changes from last month. The \$30,000.00 for the parking lot is not in the report. He is still carrying budget numbers for the stacks, the grading and the painting of the stairways. He will do the final numbers after it is done. Jeff Zullo states that there is approximately \$80,000.00 left. He states that the change order for Allied is still in the office. He spoke to Herb Williamson Tuesday and as soon as he gets the change order he wants to come in and do the work. Jack Healy, Chair asked him to coordinate that with Tony Crowe. George Graikoski states that the work will be done when the students are not in school. William J. Buckley, Jr. asks about who will be responsible for the maintenance agreement. Jack Healy, Chair states that the Town of Litchfield and the School will be responsible for that every year. It will be put in as part of their preventive maintenance program so it will be done every year. The change order is a contractual obligation. George Graikoski states that the Committee is protected under the performance bond. Discussion ensues.

b. Schedule Update (O&G)

George Graikoski of O&G has no schedule update.

George Graikoski of O&G leaves.

2. APPROVAL OF MINUTES

Minutes from. August 12, 2009 Special Meeting & August 20, 2009 Regular Meeting

Jack Healy, Chair asks for a motion to approve the minutes of August 12, 2009 and August 20, 2009.

Motion: Jeff Zullo moved to approve the meeting minutes of the special meeting on August 12, 2009.

So moved. Seconded: Bob Blazek

Discussion: None

Additions/Corrections: None

Vote:

Abstention: William J. Buckley, Jr. and Stacie Kavle, Vice Chair

Absent: Lynn Chapman and Leo Paul, Ex-Officio

All Ayes

Motion passed

Motion: William J. Buckley, Jr. moved to approve the meeting minutes of the regular meeting on August 20, 2009.

So moved. Seconded: Bob Blazek

Discussion/Additions/Corrections: Stacie Kavle, Vice Chair wants the record to be clear and on the first page she wanted to add to the record that she wanted it to be considered a correction to the minutes because of statements that were made by people in the prior meeting were false and misleading. She wants the words "false and misleading" added to the minutes. She feels that the Committee was misled. She states that she requested that it be a correction to the minutes. Jack Healy, Chair states that he stated that she could not

correct minute she was not present for. Stacie Kavle states that she will make more statements later in this meeting.

Vote:

Abstention: Jeff Zullo

Absent: Lynn Chapman and Leo Paul, Ex-Officio

All Ayes

Motion passed

3. COMMUNICATION

a. Report from Jeff Zullo on BOF Communication

Jeff Zullo reported the current status to the BOF on Monday night. He told them that the Committee had approximately \$80,000.00 left in contingency and that the Committee would be working with Tony Crowe to release in \$10,000.00 increments funds for FFE items. He states that the BOF is very pleased with the Committee's performance. He also told them that there was a tentative October 22nd open house coordinated with the school by Gary Waugh. The BOF was very appreciative of that and some of the members will be attending. Bob Blazek wants to know if Jeff Zullo told the BOF that there are members of the Commission who want to see money not spent so that the taxpayers see that the Committee came in under budget. Jeff Zullo states that he did not tell them that because the BOF has consistently said to spend as much of the budget as we can to meet the needs of the schools. Bob Blazek states that he is the liaison between the Committee and the BOF and that he should have told them that. Jeff Zullo states that he did tell them in the past that it was the position of some of the members not to spend all the funds. Discussion ensues.

b. Report from Gary Waugh on BOE Communication

Gary Waugh met with the Superintendent about a date for the open house. He states that the date that the school picked was October 22nd. He states that he spoke to Jack Healy, Chair and Jeff Zullo about getting the plaques in time for October 22nd. Gary Waugh discusses sending out invitations to past superintendents, past principals, individuals involved in town politics and critical members of the Board of Education. He states that the Superintendent's office should send the invitations out in conjunction with the Building Committee. Discussion ensues. Stacie Kavle, Vice Chair does not feel that invitations should be sent out and feels that a press release would suffice. William J. Buckley, Jr. and Jeff Zullo agree. Discussion ensues about having the open house after the November 3rd election to avoid any political conflicts. William J. Buckley, Jr. feels that it should be after the election. He states that the Committee is not done and the dedication should be after the Committee is done. He wants to know who would be responsible for the agenda. Extensive discussion of who would speak ensues. Gary Waugh feels that someone should speak to do the dedication to the late Kent Gilyard and that the Superintendent should receive the building and thank the Committee. He does not see it as a political event. He feels that the Committee should be responsible for the agenda. He states that he could be responsible for that. Jeff Zullo states that the Committee will be in place until the final State audit and that does not start until all the expenditures have been completed. He states that the Committee does not have to meet but the Committee will remain in place until the final audit is completed. Jack Healy, Chair would like the Committee to authorize him to take care of any issues or expenditures that may arise during times that the Committee is not meeting. William J. Buckley, Jr. states that there are only seven members left. Jack Healy, Chair states that Mac Bramley moved to Torrington and has resigned from the Committee. Discussion of when to do the open house ensues. Tony

Crowe wants to know if there is a need for an open house. Gary Waugh states that there are plaques to be presented. Jeff Zullo feels that it is closure and should be for the Community who paid tax dollars for the project. He feels that it should be noticed as an event for the Community with tours. Jack Healy, Chair feels that if the ceremony is before the election then it should be limited to two speakers: a building committee member and the superintendent. Discussion ensues. Gary Waugh is frustrated because he spent two days arranging the date and the discussion of an alternate date has now gone around him.

***Motion:* Jeff Zullo moved that the Building Committee endorse Gary Waugh's effort with the Board of Education to set the open house for the completion of the school for October 22nd at 7 PM.**

So moved. Seconded: Stacie Kavle, Vice Chair

Discussion: Bob Blazek wants to know if the plaques will be done by then. Gary Waugh states that the agenda will be what Jack Healy, Chair just stated, a member of the Building Committee and the Superintendent.

***Motion Amended to include:* With Gary Waugh establishing the agenda with the Board of Education.**

***Seconded:* Jack Healy, Chair**

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: Bob Blazek

Ayes: Jeff Zullo, William J. Buckley, Jr., Gary Waugh, Stacie Kavle, Vice Chair and Jack Healy, Chair

5 to 1 Motion passed

Original Motion:

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: Bob Blazek

Ayes: Jeff Zullo, William J. Buckley, Jr., Gary Waugh, Stacie Kavle, Vice Chair and Jack Healy, Chair

5 to 1 Motion passed

c. Report from Jack Healy on BOS Communication

Jack Healy, Chair states BOS has decided not to appoint any more Building Committee members at this time. William J. Buckley, Jr. states that members should be appointed so that a quorum for a meeting would be easier to get for the audit. William J. Buckley, Jr. states that Tony Crowe or Peg Perusse could be appointed because they know the issues. Tony Crowe states that he would be willing to be appointed. He feels that Peg Perusse should be called also. William J. Buckley, Jr. states that he thinks Winnie Harrison should be appointed. Jack Healy, Chair states that he told the BOS that the Committee is almost done and that he would be limiting the amount of meetings going forward. He states that Mac Bramley resigned and the BOS accepted his resignation. He states that the BOS voted not to add any new members at this time. He states that the BOS thanked them for working on the project and wished the Committee well on bringing the project to an end.

***Motion:* Jeff Zullo moved that the Building Committee direct the Chairman to send a letter to Mac Bramley thanking him for his years of service on the**

Building Committee and his participation as a thoughtful and active member and that the Building Committee will miss his service with them as they finish the project.

So moved. Seconded: Stacie Kavle, Vice Chair

Discussion: Jack Healy, Chair states that Mac Bramley moved to Torrington. He will send the letter.

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: None

All Ayes

Motion passed

d. *Correspondence*

Jack Healy, Chair states that he emailed everyone today correspondence from Richard Munday of Newman Architects LLC. It was an email dated September 17, 2009 at 10:46 AM to Jack Healy Chair and Committee Members. His email notes that the statement to the effect that Sarnafil roofing has never been used successfully in a US application like that of the gymnasium is not correct. He states that the Sarnafil website turned up a "dramatic Sarnafil membrane installation on a church in New Hampshire that is over 33 years old". He states that he made inquiries and spoke with three people who know the roof well from the church and two roofing companies who worked on the church. He further states that the original installation was "without wrinkles or bubbles". Stacie Kavle, Vice Chair reads the email to the members of the Committee. Jeff Zullo read the email and looked at the pictures on the website and thinks that the Committee was explicitly misled and lied to when they were told that there was no knowledge of similar projects in the United States. He feels that Sarnafil and the contractor misled the Committee. Jeff Zullo states that William J. Buckley, Jr. chastised the architect for employing a roof that had no experience in the United States. He wants to be firm that the contractor and Sarnafil misled the Committee. William J. Buckley, Jr. was outraged because A. Brooks Fischer from Newman Architects stated that he could not find a reference in the United States and that he had to go to London and that he tried to contact them but they didn't return his call. He does not remember the installer making the statement. Discussion ensues. Stacie Kavle, Vice Chair feels that Sarnafil claimed at meetings that they had no knowledge of a roof like this and that it was acceptable to have all these wrinkles and bubbles. She states that clearly it is possible to install their roof in a better manner than the Committee received on their project and she can not believe that the company sat there and did not share this information with the Committee. She feels that they weren't helpful in providing information that was requested of them and does not know where this leaves the Committee. She is frustrated. She feels that the Committee got a lousy product. She feels very strongly that the Committee has been misled. William J. Buckley, Jr. does not feel that looking at that email proves that it has been done properly in the United States. He would have liked to have seen it in person. He feels that this topic has been talked to death. He feels that the architect or at least Brooks was unaware of an installation in the United States. He does not feel that it is clear to him that it was done right and needs more information. Stacie Kavle, Vice Chair states that the email is worth taking note of. She states that Sarnafil, Tectonics and the roofing consultant admitted that it didn't meet the specifications. She knows that there is an agreement and that the Committee needs to move on. Jack Healy, Chair states that it is no longer constructive to discuss this issue. The Committee has an agreement. He states that the Committee will hold them to the agreement and that the Committee should move on.

5. DISCUSS ISSUES LIST. Take action as deemed necessary.

a. FFE List

Tony Crowe hands out a list entitled, "Building Committee Meeting – 8/20/09". He states that the list is in no particular order but is a list that the Committee asked him to compile. Discussion ensues. Tony Crowe states that the BOE is interested in the LIS Tiling because the new bathrooms are sheetrock walls. The LIS Bathroom Partitions are through GarSan. Discussion of breaking them out to increments of under \$10,000.00 ensues. Tony Crowe will email that to the members. He states that the BOE is not asking for the partitions but that the Building Committee asked for that total. Tony Crowe states that the LHS benches are for 4 benches but they no longer need 4 benches. He thinks that the one for the High School to put the plaque on in memory of Kent Gilyard for the front foyer and maybe one for the Intermediate School is all that is needed. He thinks it will be about half the cost listed. Tony Crowe states that the BOE wants him to pursue the Campus Signage. He would like to see a consistent look on campus. None of the buildings have the names on them. The BOE is pursuing some of the money from capital and they hoped that the Building Committee would pay for the one main one called the booster. Jack Healy, Chair notes that the front sign was dedicated by the class of 2003 and wanted to know where it would be going. Tony Crowe states that it would be disposed of. Tony Crowe states that the building Principals are looking for the Kiln venting for the High School and Intermediate School. The LHS Choral Rooms and Basement Plumbing and Dehumidification are needed. Jack Healy, Chair states that the containers on the property have to go. Jack Healy, Chair states that they have to be removed from the site. They can not get their signoff from Planning and Zoning until the containers are removed. Tony Crowe is open to where they need to go. He states that the maintenance department lost their space and they are using the containers to store their stuff. Jack Healy, Chair states that he made a site modification with Planning and Zoning to keep the grey shed for the surveillance controls for the parking lot. It will be painted, the area around it cleaned up and mowed. Also, there should have been a fence around the dumpster. He will get a price for that fence. Discussion ensues of the storage areas and what is in them. Also, he does not have a price for the door canopies. Jack Healy, Chair states that he is working on a price with A. Brooks Fischer. Jack Healy, Chair states that there is a safety issue that needs to be taken care of tonight. An employee hurt their back already. He needs to build a metal platform around the dumpster for a cost of \$3,400.00 and that price includes the painting. He states that the Public Works Department added ladders to the project this Summer. Jeff Zullo would like to see funds appropriated tonight to buy some of the items on Tony Crowe's list. Discussion of items over \$10,000.00 ensues. Those items will have to go out to bid in order for that work to be done. Discussion of the Choral Room ensues. Discussion of the bidding process ensues. Jack Healy, Chair states that the Fire Marshall did look at the basement plumbing and dehumidification issue and it can be done with some changes. Jack Healy, Chair asks the members to list their top priority. After all the members are canvassed, the #1 priority is the Choral Room, the #2 priority is the Kiln and the #3 priority is the partitions. William J. Buckley, Jr. and Bob Blazek note that the bathrooms were the BOE top choice and the partitions weren't. Discussion ensues. Tony Crowe states that his priority is for the bathrooms because of potential mold issues. Discussion of having to remove the sheetrock to put up tile ensues. The Committee thinks the price should include removal of the sheetrock and installation of the tile. Discussion of other ways to redo the bathroom ensues. The Committee decides that the solution is still to be determined. The Committee reviews their priority picks again. Jack Healy, Chair would like to approve some expenses this evening. Jeff Zullo agrees.

Motion: Jeff Zullo moved to authorize an expenditure of \$3,400.00 to install a

railing system on the dumpster to be funded from contingency.

So moved. Seconded: Gary Waugh

Discussion: Contingency in the Intermediate School. Jack Healy, Chair notes that the dumpster is at the Intermediate School.

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: None

All Ayes

Motion passed

***Motion:* Jeff Zullo moved to fund the LHS Choral Room air-conditioning in an amount not to exceed \$16,050.00 to be funded from the contingency of the Intermediate School.**

So moved. Seconded: Bob Blazek

Discussion: This will have to be a Town bid. Jack Healy, Chair will talk to David Wedge about this. Jack Healy, Chair wants the Committee to understand that if David Wedge does not authorize the expense, the Committee will go forward with the work regardless. The Committee agrees.

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: None

All Ayes

Motion passed

***Motion:* Jeff Zullo moved to fund the art room kiln exhaust at the High School not to exceed \$8,870.00 and also the Intermediate School not to exceed \$9,170.00 for kiln venting to be funded from contingency.**

So moved. Seconded: Stacie Kavle, Vice Chair

Discussion: The discussion of going out to bid on this item exceeds \$10,000.00. Jack Healy, Chair would like the same process done like the Choral Room. He would like to put a bid package together and speak to David Wedge. The Committee agrees. William J. Buckley, Jr. thinks that this item should go out as a bid package to get a better price. Stacie Kavle, Vice Chair is not sure that she wants a kiln for the Intermediate School. Tony Crowe states that both principals asked for this specifically and there is a new teacher. He notes that the Intermediate School asked for it before the High School. Jack Healy, Chair states that there was one there before the renovation.

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: William J. Buckley, Jr.

Ayes: Jeff Zullo, Jack Healy, Chair, Stacie Kavle, Vice Chair, Bob Blazek and Gary Waugh

5 to 1 Motion passed

***Motion:* Jeff Zullo moved to appropriate an amount not to exceed \$6,000.00 for the LIS main floor bathroom partitions to be funded from the Intermediate School contingency.**

So moved. Seconded: Gary Waugh

Discussion: None

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: William J. Buckley, Jr., Stacie Kavle, Vice Chair, Bob Blazek and Jack Healy

Ayes: Jeff Zullo and Gary Waugh

4 to 2 Motion Failed

Jack Healy, Chair recommends that the Committee stop spending tonight. Bob Blazek agrees.

Motion: Jeff Zullo moves that the Committee request Tony Crowe to proceed with getting additional quotes on doing the tiling in the bathrooms with the removal and replacement of the backing board with appropriate material for the Building Committee to consider at their next meeting.

So moved. Seconded: Stacie Kavle, Vice Chair

Discussion: Gary Waugh would like the motion to include other surfaces in addition to tile. Jeff Zullo agrees. He feels that this motion should be explored since it is a request by the school.

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: Jack Healy, Chair

Ayes: William J. Buckley, Jr., Stacie Kavle, Vice Chair, Bob Blazek and Gary Waugh

4 to 1 Motion passed

Tony Crowe is concerned about getting the bench in time for the ceremony. Discussion ensues.

a. Door Water Shedding

Jack Healy, Chair states that he is still talking to A. Brooks Fischer of Newman to resolve this issue. They will be looking at putting a strip shield up over the doors.

b. Surveillance System

Jack Healy, Chair states this is still out to bid.

c. Report of Plaques

Jack Healy, Chair asks Jeff Zullo to discuss the plaques. Jeff Zullo shows the Committee the wording for the memorial plaque for the late Kent Gilyard. The Committee will fund the plaque. It will read, "In memory of Kent T. Gilyard, a dedicated and thoughtful member of the Litchfield School Building Committee. 'We should not forget that we are doing this for the children of Litchfield.' 2009 by the Litchfield School Building Committee" It will be less than \$700. The Committee wants a period after the word "Litchfield" in the sentence. Bob Blazek thinks it should say, "For the children of

Litchfield". Jeff Zullo states that it is too late to change it. Discussion ensues.

Motion: Bob Blazek moves to appropriate \$700 for the memorial plaque for Kent Gilyard.

So moved. Seconded: Jack Healy, Chair

Discussion: None

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: None

All Ayes

Motion passed

Jeff Zullo notes that the school plaques are consistent with the size of the Center School plaque. They will cost \$1,225.00 each. It will say, it is dedicated to the Town of Litchfield, 2009, Litchfield School Building Committee, Jack Healy, Chair, Stacie F. Kavle, William J. Buckley, Jr., Malcolm E. Bramley, Jr., Gary M. Waugh, Lynn T. Chapman, Kent T. Gilyard, Robert Blazek and Jeffrey Zullo. The bottom left corner will have Newman Architects, New Haven, Connecticut and construction manager, O&G. It will be the same format as the other plaque. He states that he spoke to Father Tucker after church and the Catholic Church is funding the plaques. Brad Roe at Roe Funeral Home is doing it at no markup. It will say, this school is renovated, expanded and rededicated by the citizens of the Town of Litchfield, 2009 with the building committee names. He will try to get it for this before October 22nd. He would like it to go in the front entry way with the other dedication plaque from 1959.

Stacie Kavle, Vice Chair states that she has something to say. She states that everyone knows how she feels about the gym roof. She states she spoke to Jack Healy, Chair about this and that she knows there is an agreement and that the Committee has to live with the agreement. She was not satisfied with a credit and states that the credit was willfully insufficient with what the Committee was left with. She would like to know if the Committee would entertain the notion of taking some of the money that the Committee has left and possibly looking at hiring another contractor to look at the roof to see if the Committee can have some work done to correct the problem. She has difficulty looking at it with the wrinkles and bubbles and it is uncertain how long it will last. She states that research should be done and the New Hampshire church should be looked at the gym roof. She also would like to talk to some of the people up there and maybe hire a roofer in New Hampshire to come down and look. She would like the Committee to consider this. Bob Blazek sympathizes with Stacie Kavle, Vice Chair but wants closure on the roof and that the Committee already had outside consultants look at the roof. Jeff Zullo supports Stacie Kalve, Vice Chair. He feels that the Committee was woefully under funded with the credit. He feels that everyone recognizes that it was a mistake in the job. He feels that accepting the \$10,000.00 credit was a mistake. He thinks that looking into this is a good idea. He would like something on the record to show the cost should there be a default in the agreement. He states that the Committee was misled by Allied and Sarnafil. Now the Committee knows about an installation a couple of hundred miles away. He feels that a quote could be gotten at no cost. William J. Buckley, Jr. feels that this is a total waste of money and that he is done with this. He also feels the glass in the Intermediate School and the colors bother him but that the Committee has to move on. He feels that this has nothing to do with the kids. He states that if it is damaged, there is a warranty on the change order. He feels that the Committee should be equally angry with the architect who didn't know that there was an installation in the United States when asked. The Committee only heard about an installation in London that no one would call them back on. He states that he is done and will not appropriate any more

money for the roof. Stacie Kavle, Vice Chair states that there are only a few public buildings in Town and that maybe this is not for the kids but for every person who lives in Town. She feels that there should be some pride taken in the building and anything they can do to fix it should be done. She feels that the Committee should be proud of what was produced. She states that it is not right and that for her she can not leave any stone unturned. Gary Waugh has no problem with anyone going out to look at it but is concerned about voiding any warranty. Jack Healy, Chair doesn't like the way it looks and never has but he is worried about the warranty also with both Sarnafil and Allied. Also, there will be no reimbursement on the roof for the repair from the State. Also, he is tired of litigation. He agrees with William J. Buckley, Jr. The roof is protected in case anything happens. Jeff Zullo states that to get an estimate at no cost is not a bad idea to have for the record. He states that it will be documentation for the future if it is needed.

Motion: Stacie Kavle, Vice Chair moved to proceed with requesting some one to look at the roof and give the Committee an estimate to repair the area that is wrinkled and bubbled.

So moved. Seconded: Jeff Zullo

Discussion: Stacie Kavle, Vice Chair would take on this project. William J. Buckley, Jr. states that to say that the Committee acted hastily bothers him because a year and a half ago, he made a motion to call the bonding company and the Committee voted it down. Discussion ensues of the repair building spec that the Committee has. Stacie Kavle, Vice Chair states that she only got the email today and wanted to look into this further. She hasn't given any thought to how this will all play out and what the cost would be. She feels it is worth looking into. William J. Buckley, Jr. doesn't know what it will look like and how the repair will be done. He feels that this is a waste of time and that he is done with this. He feels that the Committee made a decision. He is tired of re-voting on issues because members were not present when decisions were made. Jeff Zullo states that a quote at no cost could be obtained.

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: William J. Buckley, Jr. and Bob Blazek

Ayes: Jeff Zullo, Stacie Kavle, Vice Chair, Gary Waugh and Jack Healy, Chair, 4 to 2 Motion passed

Jack Healy, Chair states that he voted yes only to get the information. He states that Stacie Kavle, Vice Chair worked hard on this issue so he will support it from that perspective and points out that no funds are being spent to get the quote.

6. FINANCE COMMITTEE – Take action as needed

Approval of Invoices

Approval of Invoices

William J. Buckley, Jr. hands out to the members of the Committee the list of the invoices to be approved this evening.

Motion: William J. Buckley, Jr. moved that the following invoice be forwarded to the Chairman for approval subject to his review to make sure that the proper signatures

and certifications are there.

VENDOR	APP/INV#	INV. DATE	AMOUNT	SCHOOL
Allied Restoration	20	09/30/2009	\$56,594.44	Middle/High School

So moved. Seconded: Bob Blazek

Discussion: Jeff Zullo thinks this should be turned down until the work is completed. Jack Healy, Chair agrees. The change order is not complete.

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Ayes: None

All Objections

Motion Failed

Motion: William J. Buckley, Jr. moved that the following invoice be forwarded to the Chairman for approval subject to his review to make sure that the proper signatures and certifications are there.

VENDOR	APP/INV#	INV. DATE	AMOUNT	SCHOOL
Litchfield County Electric	22/22/2202	9/15/2009	\$1996.00	Middle/High School

So moved. Seconded: Bob Blazek

Discussion: Tony Crowe states that this is the electrical panel in the High School

Vote:

Absent: Lynn Chapman and Leo Paul, Ex-Officio

Abstention: None

Objection: None

All Ayes

Motion: William J. Buckley, Jr. moved that the following split invoice be forwarded to the Chairman for approval.

VENDOR	APP/ INV#	INV. DATE	AMOUNT	SCHOOL
Marianne Arancio Stilson	8202009-Split	8/20/2009	\$99.92	Intermediate
Marianne Arancio Stilson	8202009-Split	8/20/2009	\$202.88	Middle/High

So moved. Seconded: Bob Blazek

Discussion: None

Vote:

Absent: Lynn Chapman, Jeff Zullo, Mac Bramley and Leo Paul, Ex-Officio

Abstention: None

Objection: None

All Ayes

Motion passed

Jack Healy, Chair notes that Newman Architects Invoice #17466 was approved last month at the meeting and should not have been put on this list for payment tonight. The only invoice that needs to be approved is Invoice #17669. He will work with Deb to make sure it was paid.

Motion: William J. Buckley, Jr. moved that the following invoice be forwarded to the Chairman for approval subject to his review to make sure that the proper signatures and certifications are there.

VENDOR	APP/INV#	INV. DATE	AMOUNT	SCHOOL
Newman Architects	17669	9/08/2009	\$465.18	Middle/High
Newman Architects	17669	9/08/2009	\$229.11	Intermediate

So moved. Seconded: Stacie Kavle, Vice Chair

Discussion:

Vote:

Absent: Lynn Chapman, Jeff Zullo, Mac Bramley and Leo Paul, Ex-Officio

Abstention: None

Objection: William J. Buckley, Jr.

Ayes: Jeff Zullo, Stacie Kavle, Vice Chair, Bob Blazek and Gary Waugh

4 to 1 Motion passed

Jeff Zullo feels that George Graikoski and Deb should do a cross check accounting. He would like this for next meeting.

Jack Healy, Chair states that he wants to wind this down and have as few meetings as possible. He states that if there is nothing of substance to talk about he will cancel the next meeting. He knows that everyone is anxious to get this project done. He feels that there will be a schedule for next year and that the Committee will have to cancel meetings. He will pare down the agenda and he will not have the architect come to the meetings.

7. PUBLIC PARTICIPATION

None heard.

8. FUTURE AGENDA

Jack Healy, Chair states that he told the architect not to come to the meetings anymore.

Jack Healy, Chair will let everyone know if the October meeting will be needed.

9. ADJOURNMENT

On a motion made by William J. Buckley, Jr. and seconded by Bob Blazek, the meeting was adjourned at 9:38 PM.

Respectfully submitted,
Marianne Arancio Stilson
Marianne Arancio Stilson, Recording Secretary