

**LITCHFIELD BOARD OF EDUCATION**  
**REGULAR MEETING**  
**OCTOBER 20, 2010**

A regular meeting of the Litchfield Board of Education was held on Wednesday, October 20, 2010, at 7:00 p.m. in the Litchfield Intermediate School art room.

Present were: Mr. Katzin, Chairperson; Ms. Carr; Ms. Fabbri; Ms. Rosser; Messrs. Gorman, Noone, Shuhi, Simone; Dr. Wheeler; Ms. DelleVolpe; Ms. Longobucco; Ms. Murphy; Ms. Kubisek; Mr. Zaremski; Mr. Buccitelli; the public and the press.

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve the consent agenda as submitted.

- a. Approve the Minutes of Regular Meeting October 6, 2010.
- b. Approve the payment of invoices for 2010-1011 budget as required.

MOTION carried. All votes were in the affirmative except Mr. Shuhi who voted in the negative. Mr. Simone abstained.

Public Comment and Correspondence

Ms. Moore reported that the PTO is now sponsoring a fruit sale through October 27<sup>th</sup> as a fundraiser and to promote healthy lifestyle and choices.

Mr. Sandrib commented on the following: decision to retain the \$86,000 federal jobs funding for use in 2010-2011 to secure jobs and not create new jobs is prudent and responsible and he commended Dr. Wheeler and the administration; commended Mr. Buccitelli for \$178,000 2009-2010 surplus; and restated the need for exercise for 7<sup>th</sup> and 8<sup>th</sup> graders during lunch time.

The Board received the following correspondence:

- Email to Ms. Della Volpe from a Lewis Mills parent commending the district for a very favorable experience when watching an athletic event.
- Annual report and data from Education Connection,
- CABE delegation assembly registration form for Nov. 18<sup>th</sup> from 3-6.
- Reminder from CABE that Dr. Wheeler has registered for the CABE/CAPS convention but no Board members have registered.
- “How has EDUCATION CONNECTION served Litchfield in 2009-2010.”

Superintendent’s Report

Dr. Wheeler reported on the following:

- Board Policy #9133, adopted on September 21, 2010, now permits Board members to appoint alternates to participate at committee meetings in order to constitute a quorum.

- Attended LEF meeting and because there are a significant number of new staff, a presentation will be made during faculty meetings to explain the LEF grant process; possible fundraising through the schools; LEFpalooza tentatively scheduled for March 19<sup>th</sup>; the next meeting is scheduled for November 16<sup>th</sup> at 7:00 p.m.
- State standards for green cleaning products have to be met by July 1, 2011 where no outside products can be brought in and the school must provide products that meet standards, budget implications are being reviewed.

Board members discussed the following: grant amounts from LEF; fundraising possibilities; grants driven by what is requested. LEF and STPC grant information will be shared by superintendent through faculty and website updates.

#### New Business

- a. Envirothon Team presentation on forestry project at LHS: Mr. Markelon and Aiden Dyer presented an outline and power point created by Eric Sandrib regarding non-native invasive plants including: grant applications; feeder grant; harvesting the black locust; non-native invasive species; woody plant statistics; what are the problems with Black Locusts; commercial benefits of Black locust; ways to prevent future locust growth on LHS grounds; benefits to removal of locusts and other invasive species; future of forests at Litchfield; harvesting wood to make outdoor furniture; environmental ecology; and horticulture class will plant seedlings.

Board members discussed the following: Greener Impact class involved; LIS students conducting bird counts; and need for district to allow time for disciplines to get together.

- b. Discuss and vote to adopt Board of Education meeting schedule for 2011:

MOTION made by Mr. Shuhi and seconded by Mrs. Fabbri: to approve the Board of Education meeting schedule for 2011 as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

- c. Discuss and vote to adopt 2011-2012 school calendar:

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve the 2011-2012 School Calendar as presented.

MOTION carried. All votes were in the affirmative except Mr. Shuhi who voted in the negative. Mr. Simone abstained.

Mr. Falcetti arrived at 7:40 p.m.

- d. Dr. Wheeler and Mr. O'Connell reported on district standardized test data addressing the following: CMT, CAPT data from the March 2010 administration for Litchfield Public Schools, SAT comparisons for the Class of 2010; 2010 Advanced Placement Results at LHS; and how teachers and administrators are using data to make curricular and instructional decisions.

Board members discussed the following: factors for 5<sup>th</sup> grade results.

#### Committee Reports

##### Curriculum/Programs & Personnel

Ms. Fabbri reported that the committee met and discussed the following: K-6 curriculum writing during the summer; SRBI update from Mr. Newton and Ms. Wilson; school calendar; PD and teacher evaluation handbook; Strategic Plan survey by focus group with LIS and LHS staff.

##### Facilities & Technology

Mr. Shuhi reported that the committee met on Monday and discussed the following: review of Capital requests; current projects; building utilization data; and maintenance discussion for next meeting.

Ms. Carr commented that the condition of the sidewalk in front of CS needs to be addressed. This is a responsibility of the town.

##### Policy

Ms. Carr reported that the committee will meet tomorrow evening.

MOTION made by Mr. Simone and seconded by Ms. Carr: to move to Executive Session at 8:50 p.m. to discuss a personnel matter. Dr. Wheeler, Ms. Della Volpe and Ms. Longobucco were invited to attend.

MOTION carried. All votes were in the affirmative. There were no abstentions.

##### Executive Session

Present were all the above Board members; Dr. Wheeler; Mrs. Longobucco; and Ms. Della Volpe.

MOTION made by Mr. Simone and seconded by Ms. Carr: to go into public session at 9:38 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

MOTION made by Ms. Carr and seconded by Mr. Simone: to accept retirement of Andrienne Longobucco effective June 30, 2011 with an offer of the position as interim principal at Center School at a mutually agreed upon salary for a minimum of one (1) year and a maximum of two (2) years terminable on hiring of a replacement and contingent on submission of appropriate documents.

MOTION carried. All voters were in the affirmative. There were no abstentions.

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to go into Executive Session at 9:42 p.m. to discuss negotiations. Dr. Wheeler, Ms. Garden and Mr. Buccitelli were invited to attend.

#### Executive Session

Present were Mr. Katzin, Ms. Carr, Ms. Rosser, Ms. Fabbri, Mr. Falcetti and Mr. Simone; Dr. Wheeler, Ms. Garden and Mr. Buccitelli.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to into public session at 10:23 p.m.

No action was taken.

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to adjourn the meeting at 10:25 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,  
Donald Falcetti, Secretary  
Joanne Bertrand, Recording Secretary