

**LITCHFIELD BOARD OF EDUCATION**  
**REGULAR MEETING**  
**JANUARY 4, 2012**

Approved 1/18/2012
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A regular meeting of the Litchfield Board of Education was held on Wednesday, January 4, 2012, at 7:00 p.m. in the Litchfield High School Library/Media Center.

Present were: Mr. Simone, Chairperson; Ms. Fabbri; Ms. Rosser; Messrs. Bongiorno, Katzin, Shuhi, and Waugh. Mr. Falcetti was absent.

Also present were: Dr. Wheeler; Mr. Buccitelli; Ms. Della Volpe; Ms. Longobucco; Ms. Murphy; Mr. Zaremski; Mr. Crowe; and members of the public.

Dr. Wheeler asked to include in the Personnel Update a recommendation to hire Ernesto Davila for the position of Spanish Teacher at Litchfield High School.

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to approve the consent agenda as submitted with the following corrections: under Personnel Update table the letter of resignation from Linda Conti in order to reflect the intention of retiring and not resigning; and on page 2983 change the second "Finance Committee" to "Facilities and Technology Committee."

- a. Approve the Minutes of special Meeting December 14, 2011.
- b. Approve the payment of invoices for 2011-2012 budget as required.
- c. Personnel Update.
- d. Out of State Field Trip: Lenox, MA.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence

- a. STPC - Ms. Fabbri reported that STPC is running the concession stand for the basketball season and welcomes any volunteers to help out.
- b. LHS Student Council – Joseph Wihbey reported on the High School student council activities.
- c. Other public comment - none
- d. Correspondence  
Board members received the following correspondence.
  - Three thank you notes for holiday recognition.
  - CIRMA's annual meeting of members invitation and agenda.
- e. Administrators' Reports

Ms. Della Volpe reported: new mid-term exam schedule posted and thank you for holiday cookies.

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Superintendent's Report

Dr. Wheeler reported:

- Intrusion Alarm installation was delayed but should begin this week.
- Fuel oil consortium including Litchfield, Region 6, OWL and CJR has doubled the volume, the price was locked in on December 13th at \$2.95/gal. from Dime Oil.
- An invitation posted for Community group meetings (8 or more) with the Superintendent and Board members to discuss the budget and input on the budget.

Old Business – none

New Business – none

Committee Reports

Curriculum and Personnel - Ms. Fabbri reported that the committee will meet on January 12<sup>th</sup>.

Facilities and Technology - Mr. Bongiorno reported that the committee met with Leo Paul, Jack Healy, Tony Crowe and Dr. Wheeler and discussed: maintenance; putting ideas on the table; making the existing process smoother; input from the state; and a discussion of technology with Ms. Longobucco.

Finance - Mr. Shuhi reported that the committee will meet on January 23<sup>rd</sup>.

Policies – Mr. Katzin reported that the Committee reviewed several policies and have sent them to BOE for First Reading at this meeting.

Policies

- a. First Reading Policy # 4148/4248 Employee Protection – no changes noted. Return for second reading at next Regular Meeting.
- b. First Reading Policy # 4149/4249 Employee Use of the District's Computer Systems – no changes noted. Return for second reading at next Regular Meeting.
- c. First Reading Policy # 5000 Concept and Roles in Student – no changes noted. Return for second reading at next Regular Meeting.
- d. First Reading Policy # 5131.2 Bullying Prevention and Intervention Policy – no changes noted. Return for second reading at next Regular Meeting.

MOTION made by Mr. Shuhi and seconded by Ms. Fabbri: to adjourn the meeting at 7:30 p.m.

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MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,  
Joanne Bertrand, Recording Secretary