

**Litchfield**

**Roles and Responsibilities Workshop – August 23, 2005**

**Presented by  
Robert Rader, Executive Director, CABE**

**AGENDA**

1. **WELCOME AND INTRODUCTIONS**
2. **ROLE OF THE BOARD**
3. **ROLE OF A BOARD MEMBER**
4. **BOARDSMANSHIP**
5. **ROLE OF THE BOARD CHAIR**
6. **POLICY vs. ADMINISTRATION**
7. **MEETING ISSUES**
8. **TEAMWORK**
9. **COMMUNICATIONS**
10. **EVALUATIONS**
11. **GOALS**
12. **QUESTIONS AND ANSWERS AND OTHER REFERENCES**