

**SPECIAL MEETING – JOINT FACILITIES AND TECHNOLOGY and FINANCE COMMITTEE**

**Litchfield Board of Education**

**Monday, June 20, 2011, Central Office Conference Room, 6:30 p.m.**

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A special meeting of the Litchfield Board of Education Facilities and Technology and Finance Committees was held on Monday, June 20, 2011 at 6:30 p.m. in the Central Office Conference Room.

Facilities and Technology Members Present: Mr. Shuhi (chair), Ms. Fabbri and Mr. Falcetti  
Finance Members Present: Mr. Shuhi (chaired meeting) and Ms. Fabbri (appointed to committee as alternate), Mr. Gorman – absent, Mr. Noone – absent.

Also Present: Dr. Wheeler, Mr. Buccitelli, Mr. Crowe, Mr. Simone, and public

MOTION made by Ms. Fabbri and seconded by Mr. Falcetti: to approve the Facilities and Technology Committee minutes of the May 16, 2011 regular meeting.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Fabbri and seconded by Mr. Shuhi: to approve the Finance Committee minutes of the May 23, 2011 regular meeting.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications - none**

**Public Comment –**

- Philip Simonin discussed his petition on student parking at Litchfield High School, presented area parking fees and how they are used; taxes are being paid for the lots, Mr. Simonin discussed the issue of late busses.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to move item 6C to 5A.

**Old Business**

- a. Student Parking – last year parking fees were about \$6500 (usually \$5,000 per year), cost of late bus would be \$250 per day, cost to parents would be expensive. This

- year's parking money went for chairs and risers for graduation and to sponsor a speaker as part of our anti-bullying program, will explore for upcoming budget, will refer to high school administrators, options: free or limited pay for lower lot, no fee for upper lot, or stay as is.
- b. Intrusion Alarm bid update – bids due July 6<sup>th</sup> at 11:00 a.m. Bids can go before a committee made up of Facilities and Technology and Finance Committees if necessary.
  - c. Summer Projects –
    - Center School windows in atrium complete, flooring out to bid for one room, playground asphalt being taken up, playscape in early July
    - Tennis courts will start in early August, all courts will be replaced.
    - Litchfield Intermediate School stairways – remove metal threads; four options: repair, blue stone, replace stairs completely, put in a pre-cast stair; rear stairs: repair threads, blue stone cost about \$10,500 for both stairways
    - Litchfield High School – hot water heater, doesn't take care of kitchen and bathrooms, consider using propane heater.
    - Food Service – Litchfield Intermediate School food warmer is nearing end of life cycle.
  - d. 2010-2011 Budget Report update – projected balance of \$492,769, \$211,123 goes to Town of Litchfield, leaving \$281,646 balance. 2010-2011 Recommended Purchases – furniture cut from 2011-2012 budget, roof snow removal costs of \$36,000 refunded to town, OPEB contribution, fixed asset conversation, student activity review. OCR compliance projects discussed.
  - e. Transportation Extended Contract – Chase and Union Savings bid for lease contract; transportation contract being worked on.

### **New Business**

- a. Center School Garden – discussed presentation at June 15<sup>th</sup> BOE meeting, put on agenda for next Board of Education meeting.
- b. LIS kiln exhaust – reviewed needs for this project
- c. MIRMA Payment – reviewed past history of this insurance program, Town of Litchfield paid their assessment, full assessment remaining was \$\$58,367; fee down to \$50,275 and will be paid.

**Technology** – none

**Future Agenda Items** – bid review.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to adjourn the meeting at 8:07 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Board of Education