

REGULAR MEETING – FACILITIES AND TECHNOLOGY COMMITTEE
Litchfield Board of Education
Monday, September 27, 2010, Central Office Conference Room, 6:30 p.m.

A regular meeting of the Litchfield Board of Education Facilities and Technology Sub-Committee was held on Monday, September 27, 2010 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Mr. Shuhi (chair), Ms. Fabbri and Mr. Falcetti

Also Present: Dr. Wheeler, Mr. Buccitelli, Mr. Simone, Mr. Jeff Zullo (6:38 p.m.), Mr. Katzin (6:38 p.m.), and press.

MOTION made by Ms. Fabbri and seconded by Mr. Falcetti: to approve the minutes of the August 16, 2010 regular meeting as corrected, page 1, paragraph 2 under New Business, line 4, change install to installed.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications - none

Public Comment - none

Old Business

- a. Kitchen equipment donation accomplished: sold salad bar to Education Connection and donated food warmer to Bantam Firehouse.
- b. Intrusion System – money in capital, monthly monitoring fee was not in budget.
- c. Storage Units – are going to be removed on Saturday.
- d. Tennis courts and handrail for walkway across island at Litchfield Intermediate School – to be done this fall.

New Business

- a. OCR Report – A Voluntary Corrective Action Plan is due on October 18, 2010. LHS – March on-site inspection, buildings and sports field, hardware on doors, trophy cases in lobby, plan as to when things must be fixed, café cashier stations (one to be added); LHS entryway too steep - walk will be put in , greenhouse can be rebuilt; kitchen managers desk to be replaced; Library – a door; student work station, one station for staff members; Locker room – both rooms in old offices will be

eliminated; path from sidewalk to baseball field's dugouts; Plumb Hill – platform that will be accessible to be built near benches, handicap parking space at shed, change water fountain, pathway to J.V. field.

- b. Parking During Student Activities – additional handicapped parking on circle will not be added. Current parking locations were approved by the State Traffic Commission and Litchfield Planning and Zoning Commission.

Technology – none

Strategic Plan Discussion

- a. Planning for future building use – enrollment projected out for 10 years, October 1 is official count for the year, looking at use of space in our buildings, discussed what must be considered in closing a building, should determine cost savings, class size is influential, reviewed Current Building Use and Need 2010-2011, economic reality is driving changes being considered. Continue discussion during next meeting.

Future Agenda Items –

- a. Maintenance – discussion will be delayed in order to pursue topic of today's Strategic Plan discussion.
- b. Capital Projects

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to adjourn the meeting at 8:25 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Board of Education