

Approved 4/22/09

SPECIAL MEETING – FACILITIES AND TECHNOLOGY SUB-COMMITTEE
Litchfield Board of Education
Tuesday, October 14, 2008, Central Office Conference Room, 6:00 p.m.

Meeting was called to order at 7:00 p.m.

Members Present: W. Shuhi (chair), E. Fabbri and J. Noone.

Also present: D. Falcetti, F. Simone, Dr. Vita, T. Crowe, Z. Zaremski, and P. Buccitelli.

Approve the minutes of the Special Meeting of September 15, 2008

MOTION made by E. Fabbri and seconded by J. Noone: to approve the minutes of the special meeting of September 15, 2008.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Discuss the bus building roof and other pending projects

- Roof was leaking two weeks ago, carpet tiles were replaced since; no information on sheetrock to date; there is concern for insulation above the ceiling; school has done what it has been given authority to accomplish.
- R. Bodner of the Public Works Department has requested our custodians help with snow removal; this is not part of the Board of Education's Maintenance Agreement with the Town of Litchfield. Discussed payment to custodians for this additional service; need to avoid overtime costs.
- Center School Window: Town has done all they can to correct problem in main office; problem may exist within the word work.

Discuss school building project and final issues in preparation for completion of project

- A list of construction issues were presented for the High School and Intermediate School.
- Heating valve situation must be resolved since valves are not operating properly.
- FF&E – all items requested are reimbursable; LHS Cafeteria tables still uncertain; system in good shape with FF&E.
- Parking – various parking issues were discussed; need for parking; reduction in spaces due to building project.

Discuss other facilities/technology related issues (truck, maintenance, etc.)

- None

Follow-up to Board discussion of POCAD (future steps, etc.)

- Adult education offerings; generators for all buildings; broadcasting of meetings were discussed.

MOTION made by E. Fabbri and seconded by J. Noone: to adjourn the meeting at 7:50 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Litchfield Board of Education