

**REGULAR MEETING – FINANCE SUB-COMMITTEE**

**Litchfield Board of Education**

**Monday, September 20, 2010, Intermediate School Art Room 6:30 p.m.**

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A regular meeting of the Litchfield Board of Education Finance Sub-Committee was held on Monday, September 20, 2010 in the Intermediate School Art Room.

Meeting called to order at 6:35 p.m.

Members Present: Mr. Noone (chair.), Mr. Simone and Mr. Gorman.

Also Present: Dr. Wheeler, Mr. Buccitelli, Mr. Falcetti, Mr. Robert Dean, Mr. Katzin, Ms. Carr, Ms. Roxanne Carroll.

MOTION made by Mr. Gorman and seconded by Mr. Simone: to add two items under Old Business - transportation encumbrance and floor mats - LIS to the agenda.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Simone and seconded by Mr. Gorman: to approve the minutes of regular meeting of August 30, 2010.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**Old Business**

- a. Transportation encumbrance – Mr. Buccitelli: reviewed encumbrances and expenditures to date for transportation in the current budget.
- b. Floor Mats – LIS – concerns raised over slippery entrances and student and staff safety, mats to be purchased for entrances.

**New Business**

- a.) MIRMA/CIRMA – Board of Education was not represented at the meetings held to develop bid specs and to open the bids.  
Mr. Dean – Go out to bid every five years with competitive bids, advertisement placed in newspaper, three bids this year, concise specs are given, client is the school, done on an administrative level, Business Manager knew about process.  
Ms. Carr questions items based on State Statute, CIRMA not covered by the Guaranteed Fund, Travelers bid was \$4000 more than CIRMA and Travelers is under the Guaranteed Fund, assessment payments to MIRMA are contractually obligated.

**Strategic Plan Discussion** – none

**Future Agenda Items** – none.

MOTION made by Mr. Simone and seconded by Mr. Gorman: to adjourn the meeting at 7:50 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Litchfield Board of Education