

**DRAFT**

**REGULAR MEETING – FINANCE SUB-COMMITTEE**

**Litchfield Board of Education**

**Monday, January 23, 2012, District Office Conference Room, 6:30 p.m.**

A regular meeting of the Litchfield Board of Education Finance Sub-committee was held on Monday, January 23, 2012 at 6:30 p.m. in the District Office Conference Room.

Members Present: Mr. Shuhi (chair), Mr. Bongiorno and Ms. Fabbri.

Also Present: Dr. Wheeler, Mr. Buccitelli, Mr. Falcetti, Mr. Crowe, Mr. Simone, Ms. Longobucco and Mr. Zaremski.

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to approve the Finance Sub-Committee minutes of the December 12, 2011 special meeting as submitted.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** - none

**Public Comment** – none

**Old Business** - none

**New Business**

- a. MIRMA – credit of \$4,900, recommended by Business Manager to run credit out to June 30, 2012 when run-out is completed.
- b. Student Information Systems – consideration of purchasing a system for maintaining student performance data, investigated INFORM, might hire a data manager in co-operation with Region 6, INFORM is a tedious operation, Tech Schools use Access as well as Brookfield; discussed how INFORM operates, discussed how Center School uses data of State Testing such as CT Reports, discussed function of PowerSchool and how it is used.
- c. 2012-2013 Draft Budget – budget draft now about 1%, three retirements (to hire for these positions), reduce 3 F.T.E., add 1 F.T.E. ,discussed salary increases and transportation costs, tuition increase, P.D. funds increase, athletics stay same, February 21<sup>st</sup> Superintendent’s budget proposal goes to Board of Finance, Board of Education adopted budget to BOF on March 19<sup>th</sup>.
- d. 2011-2012 Budget Projection as of 12/31/2011 – projected balance of \$253,893, discussed major changes from last report, decrease in electricity use, fuel oil has no balance, Special Ed transportation negative \$40,980 balance, Vo-Ag Tuition surplus of \$39,960, other tuition decreased \$16,443 (Magnet School) and maintenance negative \$3,300.

**Future Agenda Items** – none

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to adjourn the meeting at 7:38 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Secretary