

**SPECIAL MEETING – FINANCE COMMITTEE**

**Approved 9/17/09**

**Litchfield Public Schools**

**Tuesday, August 25, 2009, District Office Conference Rm., 6:30 p.m.**

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Meeting was called to order at 6:30 p.m.

Members Present: Mr. Noone (chair), Mr. Simone and Mr. Gorman.

Also Present: Dr. Wheeler, Messrs. Katzin, Falcetti, Shuhi, Mrs. Fabbri and Mr. Buccitelli.

**Approval of Minutes of Special Meeting June 29, 2009:**

MOTION made by Mr. Gorman and seconded by Mr. Simone: to approve the special meeting minutes of June 29, 2009.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Review/Discuss Policy #3110 Budget (Pat Buccitelli):** Discussed timing of budget presentation at the end of the year to the Board of Education. Final report is done by July 31<sup>st</sup> and goes to the board the first meeting in August. Final report of all end-of-year budget transfers will be made for the fiscal year.

**Review the year-end Financial Report (Pat Buccitelli):** Returning \$300,818.05 to Town. Unexp/enc. Balance as of 6/30/09 was explained. June 30<sup>th</sup> is deadline for encumbrances; discussed encumbrances and their liquidations in the end-of-year process. Reviewed Special Education transportation funds; will try to pick up projections earlier than June 30<sup>th</sup>. Building Maintenance budget was \$75,032 over at end of the year. Education Program Accounts under budget by \$12,200. Reviewed how the uncommitted 2008-09 funds returned to town (\$156,448) were arrived at (\$300,818 less OPEB Liability of \$100,000 and ECS Revenue Adjustment of \$44,370).

MOTION made by Mr. Gorman and seconded by Mr. Simone: to adjourn the meeting at 7:17 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Litchfield Board of Education