

**REGULAR MEETING – POLICY COMMITTEE**

Approved 3/17/2011

**Litchfield Board of Education**

**Thursday, January 20, 2011, District Office Conference Room, 6:30 p.m.**

A regular meeting of the Litchfield Board of Education Policy Committee was held on Thursday, January 20, 2011 at 6:32 p.m. in the District Office Conference Room.

Members Present: Ms. Carr (chair), and Ms. Rosser.

Also Present: Dr. Wheeler and Mr. Simone

MOTION made by Ms. Rosser and seconded by Ms. Carr: to approve the regular meeting minutes of December 16, 2010.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** – none

**Old Business** – none

**New Business**

- a. Policy # 2110 Superintendent of Schools – in third paragraph remove third sentence and in the seventh paragraph after annually add “unless otherwise provided for by contract”. Send to BOE for approval.
- b. Policy # 4100/4200 Concept and Roles in Personnel – in last sentence remove “who will” and add “It is the role of those who are hired to”. Send to BOE for approval.
- c. Policy # 4111/4211 Recruitment and Selection – in the second paragraph remove “To keep its personnel policies and the corresponding administrative regulations in the highest state of effectiveness to achieve the above purposes” and add it at the end of the paragraph. Send to BOE for approval.
- d. Policy # 4111.2 Minority Teacher Recruitment Plan – will delete entire policy and go with CABA Policy # 4111.3 Minority Recruitment Plan and label it “# 4111.2 Minority Teacher Recruitment Plan”. Send to BOE for approval.
- e. Policy # 4111.3 Hiring – add “however the Board may delegate that responsibility to the Superintendent to insure the continuity of the school program” to the first paragraph and eliminate the second paragraph.

- f. Policy # 4111.4 Administrative Vacancies - return in February.
- g. Policy # 4112.2 Placement on Salary Schedule – in last paragraph take out “usual”.
- h. Policy # 4112.6/4212.6 Personnel Records – remove “, as a matter of courtesy,” and change “shall” to “may”.

MOTION made by Ms. Rosser and seconded by Ms. Carr: to adjourn the meeting at 7:45 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Amy Rosser  
Board of Education