

REGULAR MEETING – POLICY COMMITTEE

Approved 3/18/2010

Litchfield Board of Education

Thursday, February 18, 2010, District Office Conference Room, 6:30 p.m.

A regular meeting of the Litchfield Board of Education Policy Committee was held on Thursday, February 18, 2010 at 6:30 p.m. in the Intermediate School District Office Conference Room.

Members Present: Ms. Carr (chair), Mr. Falcetti and Ms. Rosser.

Also Present: Mr. Katzin and Mr. Zaremski.

Approval of Minutes – January 21, 2010

MOTION made by Mr. Falcetti and seconded by Ms. Carr: to approve the regular meeting minutes of January 21, 2010.

MOTION carried. All votes were in the affirmative. Ms. Rosser abstained

Communications – none

Public Participation – none

Old Business – none

New Business

Policy #9312 – Board Responsibilities: This policy will be revised.

Policy #9321 – Meetings, Time, Place, Notification of Meetings: “Special Meeting” – change made concerning notification to Board Members, etc. - will use sample Bylaw language provided.

Policy #9322 – Public and Executive Sessions: No changes. Updated legal references.

Policy #9323 – Construction/Posting of Agenda: Substitute CABA Bylaw; strike cf (cross reference) section at end of CABA’s.

Policy #9325 – Meeting Conduct: #1 – add after identification: add time limit.

Policy #9325.4 – Actions By the Board: No Changes.

Policy #9326 – Methods of Operation – Minutes: Use CABA’s Bylaw.

#9327 – Electronic Mail Communications (Proposed New Bylaw) – reviewed new Bylaw.

#9330 – Board/School District Records: First paragraph add sentence – “The board recognizes the need for its records to be stored as a blend of printed, bound and electronically recorded (i.e., audiotapes, videotapes, micro-fiche, computer disk) material.” Edit #9 – remove “whose name or address is to be disclosed who is eighteen or older and a parent or guardian of such minor student.” Other minor corrections.

#9500 – Philosophy and bylaws of the Board of Education: Minor change to Section 4(a.); Section 5, strike 2nd sentence, “The officers may hold the same office for three consecutive terms only.” Section 7 Duties of Officers of the board, (a.) Chairman – delete last half of final sentence, “so long as his presence does not create a quorum of the full Board.” (e.) Secretary – delete all of the paragraph except the first sentence. Under Section 9: (a) The Standing Committees of the Board of Education – will be rewritten. Committee will review again.

Strategic Plan Discussion – none

MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to adjourn the meeting at 8:16 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Board of Education