

**REGULAR MEETING – POLICY COMMITTEE**

**Litchfield Board of Education**

**Thursday, October 15, 2009, 6:30 p.m. District Office Conference Rm.**

---

Meeting was called to order at 6:30 p.m.

Members Present: Ms. Carr (chair), Mrs. Reardon and Mr. Falcetti.

Also Present: Dr. Wheeler, Messrs. Katzin, Simone and Shuhi.

**Approval of Minutes of Regular Meeting of September 17, 2009**

MOTION made by Mr. Falcetti and seconded by Mrs. Reardon: to approve the minutes of the regular meeting of September 17, 2009.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications – none**

**Old Business**

Policy #3541 Transportation: CAFE Policy – Homeless Education Assistance Act reviewed and Federal Compliance. Litchfield’s #3541 same as CAFE’s pages 1&2; part D “Enrich the instructional program through carefully planned field trips” was discussed and removed. Discussed “eligible student”, language added “as determined by the Superintendent or designee” (with regards to reimbursement for transportation). Under “B” regarding routes, removed “and shall provide student transportation to and from schools within prescribed time limits.” “E” was deleted. “F” becomes “E”. Reviewed CAFE document regarding eligibility.

Policy #3541.1(a) – regarding appeals, first page, typo under #3, change to “reasonably”; 3541.1(b) change stenographic record or tape to “An audio” recording. Regarding Routes and Services – first paragraph, strike “in local area newspapers”. Discussed “notes” for bus routes.

Policy #3541.2 – Safety – Hazardous Conditions: “D” – Shall read, “Grades K means kindergarten, or a school program appropriate to a beginning student under age six.” Committee discussed regulations from the state and reviewed paragraph “G”.

Policy #3541.5 – Transportation Safety Complaints. No change.

Policy #5141.3(a) – Health Assessments and Immunizations – changes made to update to current requirements. Third paragraph, added “on religious grounds”. Fourth paragraph – delete current language, substitute, “All students who participate in school sponsored athletic activities shall have annual physical examinations.” Minor changes under “Immunizations” paragraph to bring up-to-date.

**Strategic Plan Discussion**

Will constantly review the board policies.

**Future Agenda Items**

Complete any further 3000 policies outstanding and move on the 4000 section.

MOTION made by Mrs. Reardon and seconded by Mr. Falcetti: to adjourn the meeting at 8:00 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Litchfield Board of Education