

SPECIAL MEETING – POLICY SUB-COMMITTEE

Approved 5/14/2009

Litchfield Board of Education

Thursday, January 15, 2009, Central Office Conference Room, 6:00 p.m.

Members Present: Ms. Carr (Chair), Mrs. Reardon and Mr. Falcetti.

Also Present: D. Johnson

Motion by D. Falcetti and seconded by G. Carr: to approve the minutes of the Special Meeting of November 24, 2008.

Motion carried. All votes were in the affirmative. Mrs. Reardon abstained.

Review and Discuss Section 3000 Policies

#3000 Line #2: Explore all ~~practical~~ sources of dollar income.

Add Line #6: **Make environmental sensitive choices in a fiscally responsible manner.**

#3240 – No changes.

#3250 - ~~instructional equipment, textbooks and materials needed to maintain the required instructional program~~ **textbooks, and instructional equipment and materials as practicable, to maintain the required instructional program.**

#3260 – Second paragraph: remove ~~may not be sold directly to individuals. These items~~
Last paragraph – delete.

#3280 - #2. Gifts of equipment or material that may involve major costs for installation or maintenance, items requiring initial or continuing financial commitments from the education budget, ~~and/or~~ a matching fund contribution **and/or which replaces a prior gift** must be presented by the Superintendent of Schools to the Board of Education for action.

~~#3. Gifts which do not require Board approval may be accepted on behalf of the Board of Education only by the Superintendent of Schools.~~

~~#6. Gifts which imply endorsement of any organization, business or product may not be accepted.~~

#3310 – No changes

#3313 – No changes

#3313.1 – Rescind. Administrative Regulation – change second paragraph **“will be referred to Business Manager”**.

#3323 – Second paragraph. Delete: ~~Bids shall be sought for the purchase of materials, equipment and/or services whenever the estimated costs are in excess of \$10,000. Bids or quotes, as appropriate, shall be sought for the purchase of materials, equipment and/or services whenever the estimated costs are between \$3,000 and \$10,000.~~

#3326 - The Board of Education will review bills at least monthly **quarterly**.

#3434 - The annual audit shall be placed on the agenda for review at a regularly scheduled meeting of the Board of Education ~~early in December~~ **at the first regularly scheduled meeting following the receipt of the audit**. The Board may, but need not, ask the public accountant to attend the meeting.

#3440 - Remove: Warehouse

~~An inventory of equipment which is warehoused shall be maintained. A physical inventory shall be taken annually.~~

#3450 – No change

#3510 - Remove ~~–In order to carry out an efficient maintenance program, the custodians must receive the cooperation of the pupils, the teachers and the administrators.~~

#3515, #3516, #3517, #3517AR – No change

#3524.1 – New policy regarding pesticides will be added.

#3532 and #3533 – No change

#3541 – Series will be reviewed (includes #3541, #3541.1, #3541.2 and #3541.5)

#3542 – Food Service: The school lunch program shall be an integral part of our total educational program. ~~An attractive, wholesome lunch is essential for the best work from the students.~~ **Nutritious meals are essential for students' health and performance.**

#3542.31 and #3542.33 – No change

MOTION made by and seconded by: to adjourn the meeting at 7:30 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti
Litchfield Board of Education