

**POLICY SUB-COMMITTEE SPECIAL MEETING**  
**Litchfield Board of Education**  
**Thursday, May 14, 2009, District Office Conference Room, 6:30 p.m.**

---

Approved 6/10/09

Meeting was called to order at 7:03 p.m.

Members present: Ms. Carr (Chair), Mrs. Reardon and Mr. Falcetti. Also present, Dr. Wheeler, W. Shuhi, F. Simone and J. Katzin.

**Approval of Minutes – Special meeting January 15, 2009**

MOTION made by D. Falcetti and seconded by Mrs. Reardon: to approve the minutes of the special meeting of January 15, 2009.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Follow-up with series 3000 with special focus at the first meeting on the following policies:**

a. Business #3110: First paragraph, capitalize “Board of Finance”; delete “preceding the annual meeting at which appropriations are to be made” and insert **prior to the annual Town Meeting at which the budgets are considered**. Second paragraph delete word “reflect” and substitute **adjust for**.

b. Income – Acceptance of Gifts #3280: Under Guidelines  
#2. First line ...major costs **to the District** for...  
#3 has been deleted.  
#6 was edited to read, **No gifts will be accepted that are inconsistent with the policies and mission of the schools. All gifts are subject to review prior to acceptance.**  
#7 was added: **Public recognition for contributions received shall be appropriate and balanced.**

c. Maintenance of Plant – Energy Conservation #3510.2: Has been completely re-written, was reviewed, and is acceptable to pass along to Board as is.

d. School Approved Trips #3541.3: – Tabled for further review and consideration.

e. School Closings #3541.4: First paragraph, first line, delete “should recognize their responsibility”, and substitute **are responsible**. Second line shall read “weather ~~and~~ **to** keep themselves informed when **there are changes or cancellations of** school bus travel ~~will not take place~~. Additional language within paragraph one was reviewed and added. Second paragraph was deleted.

Policy #4118.15/4218.15 has been edited to be in compliance with current changes in the Federal law, and will be passed along to the full board for a first reading.

Policy #1314 Fundraising (revised in November 2008) will be passed along to board for possible further revision/action.

MOTION made by Mr. Falcetti and seconded by Mrs. Reardon: to adjourn the meeting at 8:20 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Litchfield Board of Education