

SPECIAL MEETING – POLICY SUB-COMMITTEE

Litchfield Board of Education, Monday, November 24, 2008

Litchfield Intermediate School – District Office Conference Rm., 6:00 p.m.

Meeting was called to order at 6:00 p.m.

Members Present: G. Carr (Chair) and D. Falcetti. Mrs. Reardon was absent. Also Present: Dr. Papallo

MOTION made by D. Falcetti and seconded by G. Carr: to approve the minutes of the Special Meeting of October 16, 2008.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Review and Discuss Bullying Policy #5131.2

- Reviewed by legal counsel; add “unsubstantiated” before reference to anonymous report; also made minor change to sentence structure of (6) and eliminated duplicate “and”. On page two of policy, correct CGS reference to 10-222d (not 10-221d). Under Prevention and Intervention Strategy, #1, remove “a” before positive.

Review and Discuss Policies #4111.1/#4211.1 Re: Equal Employment Opportunity and Affirmative Action

- Policy will move forward to board as presented.

Review and Discuss Policy #5000 Re: Equal Education Opportunity/Non Discrimination Statement (Students)

- Policy will move forward to board as presented.

Review and Discuss Section 2000 Policies

- Remove job descriptions from Policy book.
- #2000 – Concept and Roles in Administration - Added “supervising” after directing (in first sentence).
- #2110 – Superintendent of Schools - No changes.
- #2121 – Line of Responsibility - No changes.
- #2130 – Job Descriptions for Certified Personnel - Last sentence – deleted “in this manual”, added “in the Central Office and shall be accessible to the public upon request. The Superintendent shall insure that the job descriptions remain current. The Board of Education shall periodically provide for the review and revision of the job description for the Superintendent of Schools.”

- #2131, #2132, #2134, #2135, #2138 – All containing job descriptions, will be deleted.
- #2210 – Administrative Powers – No change.
- #2220 – Committees and Communications – No changes.
- #2231 – Policy and Regulations systems – No changes
- #2250 – Executive Responsibilities When Superintendent of Schools is Absent – No changes.

Policies will be sent to Board of Education for review and First Reading for those requiring revision(s), on December 10, 2008. Second Reading and adoption for policies to be revised will occur on January 7, 2009. A copy of the updated Bullying Policy can then be submitted to the State (as required by the new legislation).

Next policy committee meeting will be held on Thursday, January 15, 2009 at 6 p.m. in the Central Office Conference Room.

MOTION made by D. Falcetti and seconded by G. Carr: to adjourn the meeting at 6:45 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted
Donald R. Falcetti, Recorder
Litchfield Board of Education