

JOB DESCRIPTIONS FOR CERTIFIED PERSONNEL

The Superintendent shall provide for the preparation and maintenance of job descriptions for all administrative personnel according to acceptable personnel practice. Such job descriptions shall be kept in an orderly fashion in the Central Office and shall be accessible to the public upon request. The Superintendent shall insure that the job descriptions remain current. The Board of Education shall periodically provide for the review and revision of the job description for the Superintendent of Schools.

Litchfield Board of Education
Policy Adopted: November 23, 1982
Policy Reviewed: October 1, 1998
Policy Revised: January 21, 2009