

**BUSINESS AND NON-INSTRUCTIONAL OPERATIONS**

**# 3280.1  
(Form)**

**GIFTS, GRANTS, AND BEQUESTS**

School Accepting Donation: \_\_\_\_\_ Date \_\_\_\_\_

Organization Making Donation: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Gift Description \_\_\_\_\_

How will gift be utilized? \_\_\_\_\_

Value of Gift/Donation \_\_\_\_\_

Does this gift replace a prior gift? \_\_\_\_\_

Anticipated cost to the Board for installation? \_\_\_\_\_

Anticipated future indebtedness to the Board? \_\_\_\_\_

Principal's Signature/Date

Superintendent's Signature/Date

Requires Board of Education Approval \_\_\_\_\_ yes \_\_\_\_\_ no