

## **INTERNAL BOARD OPERATIONS**

# 9325(a)

### **MEETING CONDUCT**

Meetings of the Board of Education shall be conducted by the Chair in a manner consistent with the adopted Policies and Bylaws of the Board, and in accordance with all applicable laws.

All Board meetings shall commence at the stated time and shall be guided by an agenda which will have been prepared and delivered in advance to all Board members and other designated persons.

A majority of the full membership of the Board will constitute a quorum for the transaction of business.

The conduct of meetings shall, to the fullest possible extent, enable members of the Board: (1) to consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems, and (2) to receive, consider and take any needed action with respect to reports of accomplishment both as to students and as to school system operations.

Provisions for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

1. The individual or group, after identification, may address the Board during the Public Comment agenda item within the parameters set by the Chairman of the Board.
2. In the event of disruptive conduct at Board meetings, the Chair may declare a recess and may clear the room so that the Board may continue the meeting, subject to the provisions of the Freedom of Information Act.

(cf. 1120 Board of Education Meetings)

(cf. 9321 Time, Place, Notification of Meeting)

(cf. 9322 Public and Executive Sessions)

(cf. 9323 Construction of Agenda/Meeting Materials)

Legal References: Conn. Gen. Stat. § 1-225 Meetings of government agencies to be public.  
Conn. Gen. Stat. § 1-226 Recording, broadcasting or photographing meetings.  
Conn. Gen. Stat. § 19a-342 Smoking prohibited in certain places. Signs required. Penalties.  
Conn. Gen. Stat. § 1-231 Executive Sessions.  
Conn. Gen. Stat. § 1-232 Conduct of meetings. (re: disturbances)

**INTERNAL BOARD OPERATIONS**

# 9325(b)

Legal References: continued

Conn. Gen. Stat. § 1-206 Denial of access of public records or meeting.  
Notice. Appeal.

Litchfield Board of Education

Bylaw Adopted: 12/6/1983

Bylaw Revised: 5/11/1999, 8/24/2004, 3/17/2010, 6/19/2019