A special meeting of the Litchfield Board of Education was held on Wednesday, April 3, 2019, at 7:00 p.m. in the Center School gym.

Present were: Ms. Carr, Chairperson; Ms. Stone; Mr. Clock; Mr. Falcetti; Mr. Morosani; Mr. Pavlick; Mr. Shuhi; Mr. Simone; and Mr. Terzian.

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Haggard; Ms. Della Volpe; Ms. Deltano; Ms. Kubisek; Dr. Pascento; the press and members of the public.

Approval of Minutes

MOTION made by Mr. Clock and seconded by Mr. Pavlick: to approve the minutes of the special meeting of March 12, 2019 with the following correction on page 3817 remove Mr. Clocks name from Motion carried.

MOTION carried. All votes were in the affirmative. Mr. Clock and Mr. Morosani abstained.

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of March 21, 2019 with the following correction on page 3821 add “MOTION failed. Mr. Morosani, Mr. Shuhi and Mr. Terzian voted in the affirmation. Ms. Carr, Mr. Clock, Mr. Falcetti, Mr. Pavlick, Mr. Simone, voted in the negative. There were no abstentions.”

MOTION carried. All votes were in the affirmative. There were no abstentions.

Payment of Invoices

MOTION made by Mr. Clock and seconded by Mr. Pavlick: approve the payment of FY 2018-19 invoice on Accounts Payable warrant # 2019-21 dated 4/3/2019 in the amount of $175,487.72; on Food Services warrant dated 4/3/2019 in the amount of $4,760.21.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence Communications

a. STPC –none.
   PTO – none.
b. LHS Student Council – none.
d. Litchfield Education Foundation – none.
e. Other public comment.
f. Correspondence-
   - Email from Francesca Kracht re: thank you to Litchfield Prevention Council.
   - Email from Martin Handler re: Superintendent Search.
   - Email from Julie Foss re: Recent announcements.
g. Administrators’ Report –
   - Ms. Haggard – none.
   - Ms. Deltano – student achievement; NWEA assessments completed; PTO Mindfulness Assembly held; yoga taught by Emily Rosen; thanks to Lions and Ms. Shuhi for vision screening students on April 1st; data meeting for student level progress; culture; expectations and behavior on bus; tickets earned for good behavior in school; extra STEM time created; 6 fire drills held; communication; Family Math Night held on March 19th; progress reports sent home; Pictures in Learning charts; preschool registration held; 54 students enrolled; 52 students current Kindergarten registration; Ready, Set, Grow programs held; Explore Writing programs held; resources; budget submitted.
   - Dr. Pascento – student achievement; completing Spring MAP assessment; grade 5 joint project with Litchfield Historical Society; Grade 6 Winter MAP assessment; intervention strategies; health lessons started; robots constructed; school wide reading The Wild Robot; Instructional Rounds next week; culture; climate survey completed; Pillars of Character raffle held; Student Council activities progressing; One Book One Litchfield next week; reading Uncle Tom’s Cabin; ways to make a powerful change; educators from The Stowe Center participating; PTO sponsoring assembly, The Freedom Within; Tools for Schools and Scheduling Committee meetings scheduled; communication; CSCI Survey letter sent; Friday communication blasts; parent teacher conferences to be held; classroom newsletter, emails and phone calls made; resources; budget submitted to Central Office.
   - Ms. Kubisek – student achievement; ASAP writers competition on going; NPR Podcast Challenge completed by some 8th graders; 2 students invited to attend Northern Regional Music Festival; MAP testing completed; 8th grade English re-enacted Shakespeare; culture; School Climate Team inventory; news items for website; communication; Close-Up trip to Washington, DC in June; separate baseball and softball teams organized; spring band concert on April 4th; Natures Classroom trip on April 11 and 12; trip to NYC on April 24th for 8th grade; resources; requests for spending this year wrapping up.
   - Ms. Della Volpe – reported on the following in a handout; student achievement; participation in Litchfield Area Business Association activities; travel to China - April 6-19; Red Cross Blood Drive held on March 26th; national college fair held in Hartford; communication; and STPC merging with K-6 PTO in process.
   - Mr. Fiorillo- none.

New Business

MOTION made by Mr. Simone and seconded by Mr. Shuhi: to approve Tuesday, June 18, 2019 as the high school graduation date.

Board consensus is to have the last day of school for the district on Friday, June 14th.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Simone and seconded by Mr. Shuhi: to make the last day of school for the 2018-2019 school year for the district on Friday, June 14th.

MOTION carried. All votes were in the affirmative. There were no abstentions.

b. Out of State Fieldtrip.

MOTION made by Mr. Simone and seconded by Falcetti: to approve the Out of State Field trip to Norman Rockwell Museum, Stockbridge, MA on May 6 and 13 as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

c. Out of State Fieldtrip.

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve the Out of State Field trip to National Museum of Mathematics and Broadway Musical, New York, NY; April 24, 2019 as presented.

MOTION carried. All votes were in the affirmative. There were no abstentions.

d. Resignations.

MOTION made by Mr. Pavlick and seconded by Ms. Stone: to approve the resignation of Superintendent Turner as of June 30, 2019 with regret.

MOTION carried. Ms. Stone; Mr. Falcetti; Mr. Morosani; Mr. Pavlick; Mr. Simone; Mr. Shuhi and Mr. Terzian voted in the affirmative. Mr. Clock voted in the negative. There were no abstentions.

MOTION made Mr. Simone and seconded by Mr. Falcetti: to approve the resignation of Caitlin Johnson at the end of the school year.
MOTION carried. All votes were in the affirmative. There were no abstentions.

e. **Shared Service Agreement for Food Service Director.**

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve the document entitled “Shared Service Agreement for Food Service Director” as presented.

Mr. Fiorillo distributed the document for “Shared Service Agreement for Food Service Director,” originally shared with Plymouth; Region 6 and Region 1; positive relationship; now shared services with Canton/Avon and Region 10; more fruits and vegetables; more food from scratch; and more local foods uses.

Board members discussed: reimbursement process; Canton/Avon happy with program; Region 1 will use consultants; Plymouth in house; Region 6 stay the same; will break even this year; after 2 years add money; $10,000 for Food Service; and need for good healthy food.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Old Business**

a. **Ad Hoc Technology Committee- Final Report and Presentation.**

Jamie Terry and Roe Cook distributed a document entitled “LPS BOE Ad Hoc Tech A Day with Tech, K-8, March 2019: members, Dan Clock, Chair; Wayne Shuhi, Superintendent Turner; Jamie Terry; Roe Cook and Dr. Benzoni, Pediatrician; on website; input from the US Department of Education; content; Tech Tools for Learning; strengthen interactions; quotes from document; effects online and offline; discussions held; cultural needs; kids not afraid of technology; projects done with 6 year old; prepared; good work and educationally sound; overcome fear of technology; teachers more confident with technology; use effectively and the right way; encourage learning; screen time issue; preschool use; ongoing research; engaged digitally; PD provided; tools provided; family input; stay connected with family; parents important peers; and thanks to the Board for having the opportunity to study technology.

Board members discussed: called a tool for learning; lots of money spent; how measure if affecting learning; use technology for students; concerns about seeing improvement; if no improvement than have to look at why; years devoted to technology; huge difference now; students enthusiastic; not a game; prepared for future use and jobs; teach right way to use it; show benefits every day; screen time issues not so much here but at home; getting to share with counterparts to see what is successful; need creativity to maximize investment; need to be evaluated on an ongoing basis; should be goal; in past had to use library resources, very tedious; kids should still have research skills taught; good skill set; concerns about technology going one step further; need for coding skills in early grades; first grade started coding; possible in-service or outreach to parents; identify issues; improve students’ ability to focus; small numbers of parents attended; students teach parents; educator children to set limits; educational apps; increase awareness in parents; sites
available for parents; more awareness needed; input from preschool parents; no more than 20
minutes; in past TV time was and issue; and this is another layer to get through.

b. 2019-2020 Budget.

Board members discussed: attending BOF meeting tonight with no direction or action
given; BOE budget tabled; saying numbers were off but a concern that their numbers were off;
and insurance concerns.

Mr. Fiorillo distributed data for possible insurance choices and discussed: more
information available; different than self-insurance; budget based on estimates; issues with pool;
different providers reviewed; percentages of increase; projections for self-insurance side vs. fully
insurance side; hard number; did receive quote for BOE and town combined; $350,000 more in
budget needed; contribution issues; fully insured with BOE; letter from auditor included; and
budget based on projections.

Board members discussed: $250,000 less in budget fully insured with ConnectiCare for
BOE; what town told us to budget for; guidance for BOE; town had more significant budget
expenditures than BOE; higher risk pool; more claims vs. less claims; BOE has subsidized town
employees; contributed $445,000 to pool; worked together last 28 years; insurance has to be equal
to or better than to consider; with ConnectiCare 97% is the same; ConnectiCare will include 2 ½%
more requested so almost 100% equivalency; plan offered better than with the town; endorsement
issues; prescription issues; puzzled by BOF; need full figures from town; need quote for BOE;
increase in budget $350,000 if town included than our current budget; can only talk about what we
control; need to move forward; and data shows some savings.

MOTION made by Mr. Clock and seconded by Mr. Simone: to reaffirm the
ConnectiCare contract for insurance as previously approved.

Board members discussed: concerns with going over budget; need to accept the separate
contract bid; issues with putting forth budget now; if join insurance with town, then increase in
budget; combined quote numbers; $905,700 stand-alone combined quote; have spreadsheet for
BOE and combined sheet for BOE and town; our numbers; BOE not accurate figures of $122,000;
towns new projections for what budget for next year; issues for next meeting; issues with auditor;
misleading; formulary reviewed; share with town; cost out of pocket concerns; and upgrade of
product.

MOTION carried. Ms. Carr; Mr. Clock; Mr. Pavlick; Mr. Falcetti; Mr.
Simone voted in the affirmative. Mr. Shuhi and Mr. Terzian voted in the negative. Ms. Stone and
Mr. Morosani abstained.

Board members discussed: Superintendent Turner distributed a handout with an increase
of 2.8% budget adjustment; BOF meets again on Monday; 3.87% increase now; BOF direction to
cut to 2 to 2 1/2 %; issues with not cutting staff or programs; look at numbers carefully; and Board
consensus is to stay at the current budget and wait until BOF gives direction.
Superintendent’s Report

Superintendent Turner distributed a copy of “Superintendent’s Report, April 3, 2019” and covered the following: student achievement; Connecticut SAT School Day Assessment administered to juniors; Smarter Balanced testing and NGSS Science Assessment in progress; culture; will administer CSCI to staff, parents and students; community discussion on April 29 at Community Center regarding vaping issues; underage substance abuse; input from McCall center, Litchfield Prevention Council, Community Center and Litchfield schools; communication; MS sports meeting with Wamogo; more opportunity and choices; resources; medical insurance concerns; quotes for town; meeting with auditors on April 3; and meeting with BOF at 5:30 this evening.

Committee Reports

Finance - None.
Curriculum, Program and Personnel - None.
Facilities and Technology - None.
Ed Advance - none.
Policy Review

a. First Reading
   i. New – Policy # 1321.2 Public Videotaping of Educational Activity – return to BOE for second reading.
   ii. Policy # 4138/4238 – Non School Employment – return to BOE for second reading.

b. Second Reading
   i. Bylaw # 9272 Code of Conduct on Data Use

   MOTION made by Mr. Simone and seconded by Mr. Clock: to approve Bylaw # 9272 Code of Conduct on Data Use as amended.

   MOTION carried. All votes were in the affirmative. There were no abstentions.

   i. Bylaw # 9313 Formulation, Adoption, Amendment of Administrative Regulations.

   MOTION made by Mr. Clock and seconded by Mr. Falcetti: to approve Bylaw # 9313 Formulation, Adoption, Amendment of Administrative Regulations as amended.
MOTION carried. All votes were in the affirmative. There were no abstentions.

c. Discussion Policy # 1330 Use of Facilities Regulations - tabled until next meeting.

MOTION made by Mr. Terzian and seconded by Ms. Simone: to move to Executive Session at 8:25 p.m. to engage in:

MOTION carried. All votes were in the affirmative. There were no abstentions.

Executive Session

Present were: Ms. Carr, Chair; Mr. Clock; Mr. Simone; Mr. Terzian; Mr. Falcetti; Mr. Shuhi; Ms. Stone; Mr. Morosani; and Mr. Pavlick.

Superintendent Turner and Mr. Fiorillo were invited to attend.

Returned to public session at 8:35 p.m.

MOTION made by Mr. Simone and seconded by Mr. Shuhi: to adjourn the meeting at 8:36 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,

Matthew B. Terzian, Secretary
Joanne Bertrand, Recording Secretary