A regular meeting of the Litchfield Board of Education was held on Wednesday, June 6, 2018, at 7:00 p.m. in the L.C.S. gym.

Present were: Ms. Carr, Chairperson; Ms. Stone; Mr. Clock; Mr. Falcetti; Mr. Morosani; Mr. Pavlick; Mr. Shuhi; Mr. Simone; and Mr. Terzian.

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Della Volpe; Ms. Haggard; Ms. Kubisek; Mr. Ammary; Dr. Pascento; and members of the public.

Approval of Minutes

MOTION made by Mr. Simone and seconded by Mr. Pavlick: to approve the minutes of the regular meeting of May 16, 2018 and special meeting of May 29, 2018 with the following corrections on page 3719 correct pagination on next page; last paragraph change “pop concert” to “Pops Concert,” top of next page change “spring ad senior” to “spring and senior.”

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Clock and seconded by Mr. Pavlick: to add to the agenda as III c. a third invoice for $1,200.00 as submitted.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Payment of Invoices

MOTION made by Mr. Pavlick and seconded by Mr. Clock: approve the payment of FY 2017-18 invoices on Accounts Payable warrant # 2018-22 dated 6/7/2018 in the amount of $418,963.05; warrant # 2018-22-A dated 6/7/2018 in the amount of $1,200.00 and Food Service warrant dated 6/6/2018 in the amount of $6,379.01.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence Communications

a. STPC – none.
   PTO – none.
b. LHS Student Council – none.
d. Litchfield Education Foundation – none.
e. Other public comment - none.

f. Correspondence -
   - Email from ABC Music School, Scott and Jeanine Johnson re: concerns from local business.
   - Email from Superintendent Turner re: application process.
   - Email from Dave Shannon re: New Regulation / Hiring Process.
   - Thank you notes for flowers from Joanne Bertrand, Administrators Assistant.

  g. Administrators’ Report –
   - Mr. Ammary reported: end of year activities; field trips scheduled; plays scheduled; Flag Day activities; field day scheduled; and 3rd grade end of year play and moving up ceremony.
   - Ms. Haggard reported: thanks to Knights of Columbus for their support; teachers updating progress of students; curriculum updates; referrals running constantly; on target with numbers; technology updates; summer programs for students and teachers; testing and PPTs ongoing; and end of year report to Board soon.
   - Dr. Pascento reported: field day on Friday; great band and chorus events last week; June 19th moving up for 6th graders; 6th grade social on Friday night; students do on their own; fliers, chaperones, food, entertainment; wear semi-formal clothing; student council updates; bake sale earned $900.00; and marathon club finished up.
   - Ms. Kubisek reported: update on challenges completed; 8th grade activities scheduled; and moving up on the 21st.
   - Ms. Della Volpe reported: on going awards ceremonies; 100 awards given to 70 students; NHS and NFLHS inductions held; senior class activities ongoing; class night tomorrow night; 6 Flags field trip; and practice for graduation scheduled.
   - Mr. Fiorillo reported: busy time of year; met with Finance Committee today before this meeting; funding available for CREC review; roof repair covered by insurance; remaining capital approvals made last night; recycling program underway; plans ready to go for summer work; scheduling work listed on page and a half document; oil bid updates; spend time on how to recycle and get teacher and student buy in; signage given by USA Hauling.

Old Business

a. Structure of Subcommittee Meeting - Ms. Stone proposed changing the structure of subcommittee meetings including the following: Curriculum, Programs and Personnel sets curriculum; need resources to be included; LA uses Columbia writers workshop; look at assessments; benchmarks; see if working; strengths; weaknesses; what needs to improve; after implementation of curriculum with funding, have scores gone up; and budget implications.

   Board members discussed: questions of what might be included; information needed; function better with more information; structure to change, need data to clarify; take a deeper look at curriculum needs; itemizing needs; determine efficacy of programs; not educators; up to
Litchfield Board of Education meeting, June 6, 2018

administrators; make more effective; see numbers to help in the process; how know if it is working; spend money on programs, are scores up or down; new curriculum could go and defend to Board of Finance if have detailed information; direct impact on student achievement; need to see results; do test scores go up year to year; Rubicon brought to committee meeting; curriculum should be transparent; printed and available on hard copy; input from community; more data for meetings needed; expectations for curriculum; math different from K-5 and 6-12; alignment of curriculum; benchmarks for assessment; could be presented by administrators; science needs and changes; tests used; performance updates; could send info before meeting for better preparation; SRBI issues; and extra work for teachers.

New Business

a. MOA – Shared Classes 2018-2019 - Mr. Fiorillo distributed “Memorandum of Agreement” and discussed the following: 7 points made; ongoing draft; only for 1 year; concerns about making for a longer period of time; deadline December 1st of every year; could meet together to decide what is working what is not; what changes can be made; and # 7 could change if all going well.

Board members discussed: issues with maintenance agreement in past, needed an escape clause to exit the contract; running for a year for now; could run longer after first year; need to make tweaks; possibly 3 year contract; classes included; need on paper; each party had input; easily read through; vetted by both parties; need to make adjustments on both sides; identify costs; keep simple for year; Region 6 will bring forward in two weeks; resident students participate; issues with tuition based students; VOAG issues; no cost to either school; no exchange of funds; issues with balance of students from each school; 40 from Region 6 with 5 from Litchfield unfair; have to agree on program; some classes might fill up with Region 6 students with Litchfield not able to take class; issues with classes not enrolled to capacity; possibly change “will” to “may” in first sentence in #1; lopsided issues; keep simple first year; 5 classes only; year to year contract; more overlap with shared classes; can’t support 3 students in a classroom; concert to shared classes; no alternative now; could get very lopsided; legal issues with 504 plan and IEPs; input from Region 6; need to make changes and present; not so long term until see if works out; intent to move forward; modification needed for some students; collaboration needed for some students; Region 6 elementary issues with combining schools or closing schools possible; redistrict for 3 towns possible; document of agreement completed by our attorney; small adjustments made by Region 6; issues with special needs students; can’t deny opportunities; who oversees implementation of programs; concerns raised; needs to be done by receiving district; needs to work on both sides; take baby steps; discipline and behavior issues; investigative issues; not insurmountable; protect both parties; liability issues; need to use for one year and see if issues; see what to keep first year and make adjustments for next year; agreement could be longer for next year; sending district issues; receiving district issues; no financial considerations the first year; issues with staff needed; less concerned about providing implements for students than with curriculum not being delivered properly; complications with liability; need for differentiation; leave this year and make changes for next year if needed; input from administrators to see what
part is working and what is not; concerned with Litchfield students not getting classes needed; and need to make changes to bring to Region 6 to present to their Board on the 18th.

b. **Litchfield Intermediate School Vision** - Dr. Pascento presented a power point overview of LIS Vision including: growing every day; L.I.S. Mission; Mindset; growth over change; yet vs. not yet; enhancements; arts and music; Spanish; Mindset period; enrichment; intervention; electives; clubs; SBA; report cards; power school; technology 1-to-1; STEM/STEAM; develop student leaders; student council; LEF/PTO; student led activities; social emotional wellbeing; second steps; individualized learning; Pillars of Character; safety and security; acts of kindness; prepare and practice; analyze and investigate; district visions; current staff involved; how building operates; strengths of staff; something to change to make better; class size drives opportunity; structure of grade level; how divide instruction; level of work load; how deliver curriculum; more time for music and band; and overall well rounded students.

c. **Litchfield Middle School Vision** - Ms. Kubishe presented a power point overview of L.M.S. Vision including: Mission statement; We Believe statements; student centered; young adolescents; rapid changes; intellectually, physically, emotionally, socially, morally; M.S. Model; focus on student development; keep balance; responsible decision making; self-awareness; self-management; social awareness; keys to success; academic; personal; advisory, strong; meaningful relationships with adults; grading formative - 45%, summative - 45%, process - 10%; academics; goals; grouping; project based; interdisciplinary units; student choice; high expectations; extra co-curricular activities; sports; clubs and activities; having fun in M.S.; Friday Fun Night; thanks to Board for supporting M.S. curriculum; effective and efficient feedback; calendar; standardized testing; reflector experience with teachers; collaborative process; middle level certificate for teachers; creating vision; 3 years as a M.S.; understanding students better; and be effective and efficient;

**Superintendent’s Report** – none.

**Committee Reports**

Facilities and Technology - Mr. Shuhi reported that the committee met on the 21st and discussed: summer project schedule; input from Jamie Terry regarding technology student information; phone bid out; gym updated; school safety update; types of technology in classroom; intricate by school; online; have reduced bus over years; not this year; area of Litchfield for busses; and next meeting on the 18th.

Curriculum, Program and Personnel - Ms. Stone reported that the committee met on the 23rd and discussed the following: science updates; input from State; high stakes test for next year; next budget cycle; library/media update; teach technology for L.H.S. 7-12; research information; Spanish updates; grades 4-6, look at other programs in other schools;
possibly expand; possible Spanish in L.C.S.: introduce at early age; grade 2 or 3 start; possible Spanish V if cover years in earlier grades; and next meeting rescheduled for July 17\textsuperscript{th}.

Finance - Mr. Simone reported that the committee met and discussed: everything that Mr. Fiorillo covered and update on tuition.

Policy – Mr. Pavlick reported that the committee met but needs both policies to go back for further review and possible revision.

**Policy Review**

a. First Reading
   i. Policy #3541 Transportation – return to Committee.
   ii. Policy #3541.5 Transportation Safety Incidents – return to Committee.

MOTION made by Mr. Simone and seconded by Falcetti: to move to Executive Session at 8:59 p.m. to discuss Superintendent’s Evaluation.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Executive Session**

Present were: Ms. Carr, Chair; Mr. Simone; Mr. Terzian; Mr. Clock; Mr. Falcetti; Mr. Shuhi; Mr. Morosani; Ms. Stone; and Mr. Pavlick.

Superintendent Turner was invited to attend.

Returned to public session at 9:55 p.m.

MOTION made by Mr. Falcetti and seconded by Ms. Stone: to adjourn the meeting at 9:56 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,

Matthew B. Terzian, Secretary
Joanne Bertrand, Recording Secretary