A regular meeting of the Litchfield Board of Education was held on Wednesday, June 20, 2018, at 7:00 p.m. in the L.H.S. Cafeteria.

Present were: Ms. Carr, Chairperson; Ms. Stone; Mr. Falcetti; Mr. Morosani; Mr. Pavlick; Mr. Shuhi; Mr. Simone; and Mr. Terzian.

Absent was: Mr. Clock

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Della Volpe; Ms. Kubisek; Dr. Pascento; the press and members of the public.

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to add to the agenda under Executive Session a discussion of the Director of Business Operations, Mr. Fiorillo, contract.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Approval of Minutes**

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of June 20, 2018 as submitted.

MOTION carried. All votes were in the affirmative. Mr. Morosani abstained.

MOTION made by Mr. Simone and seconded by Mr. Shuhi: to add to the agenda under Payment of Invoices f. invoice #2019.1a. in the amount of $250.00 on 7/18/2018.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Falcetti and seconded by Mr. Simone: to add to the agenda under Payment of Invoices a revised amount under e. to $230,031.82.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Payment of Invoices**
MOTION made by Mr. Morosani and seconded by Mr. Pavlick: approve the payment of FY 2017-18 invoices on Accounts Payable warrant # 2018-24 dated 7/5/2018 in the amount of $97,779.14; warrant #2018-25 dated 7/12/2018 in the amount of $74,100.67; FY 2018-19 warrant #2019-01 dated 7/19/2018 in the amount of $206,981.64; FY 2017-18 invoices on Food Service warrant dated 7/05/2018 in the amount of $6,017.34; warrant dated 7/13/2018 in the revised amount of $230,031.82 and warrant 2019-1a in the amount of $250.00.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Public Comment and Correspondence Communications

a. STPC – none.
   PTO – none.
b. LHS Student Council – none.
d. Litchfield Education Foundation – none.
e. Other public comment.
   ➢ Ms. Wilson commented: son’s reading issues over years and the interaction with the reading department at L.C.S.; recommends Board put children first.
f. Correspondence-
   ➢ Thank you note from Ms. Mongeau for her 25-year recognition gift.
   ➢ Thank you note from the Turner family for flowers of condolences and support.
   ➢ Letter from Melissa Hahn re: reading audit.
   ➢ Letter from Diane and Jonathan Wilson re: superintendent considerations.
g. Administrators’ Report –
   ➢ Dr. Pascento reported: status of summer projects; enrollment; and opening day status.
   ➢ Ms. Kubisek reported: 7th and 8th grade enrollment; status of 8th graders going to a different school and breakdown of enrollment.
   ➢ Ms. Della Volpe reported: distribution of classes and enrollment.
   ➢ Mr. Fiorillo reported: status of summer projects; health insurance issues; cost per person; this year exceeded 23% increase; anticipated funding from pool; need to consider other options than pool; in with BOE and Selectmen; encourage discussion in the future; other options out there; unprecedented fluctuations; per plan cost increase; goes to general fund; have pool of money; budget covered; higher claims this year; need to go to general fund; need to have discussion of whether to stay in pool; input from Region 6 insurance; input from EdAdvance on insurance; have one of better plans now; who is responsible; how process works; and need to take time to go over complicated issue.

Board members discussed: fund 100%; town does it different; Board budget based on expectations and fund based on what happens; in partnership with town; need input from town; transfer to health insurance; and how Board should navigate.
Old Business
a. Nature of collaboration with Region 6 - Mr. Morosani distributed a handout, “Discussion on Combining Litchfield and Region 6,” and discussed the following: meeting with Region 6; counterpart to the Board; need to get Boards together; where areas of interest are; input from 2015 study; cooperation agreement; need sense of Board; what at stake; meetings in May; different options discussed; Region 6 issues with what to do with elementary schools; keep status quo this year; L.M.S. and L.H.S. included; need to get together; two options: regionalization or cooperation; 4 towns have to agree; input from State Board of Ed; possible committee formed; complicated and time consuming; bound by state law; other side cooperative; figure out details; issues with regionalization for Litchfield; Litchfield about same size as all 3 towns combined; if cooperation will have separate Boards; if regionalization need one Board; possible cost savings; and providing better education for all is main goal.

Board members discussed: costs involved; who runs cooperative agreement; details needed; voting population changes; Litchfield could dominate because of population; pros and cons; Region 12 issues; could rotate votes with 2 votes per town; cost issues; going on for 50 years; money and power are issues; need for guidance; declining enrollment in both systems; Region 6 needs to address elementary school issues; what is needed from the Board to go forward; determine what are focus areas; where are jointly in agreement; 2 different organizations now; review handout and put on agenda for next meeting; set up meeting with Region 6; meet and see how far or close we are; need to get attorney input; discuss at Board retreat; how effects students important; have 3rd party involved to run joint meeting; and talk in terms of curriculum and transportation.

New Business
a. Tuition Student Request.

MOTION made by Mr. Morosani and seconded by Mr. Pavlick: to approve Ashley Kittredge’s request to have her two daughters attend LPS while renovating their home in Litchfield and paying $12,000 in taxes to the town.

Board members discussed: review of policy; suggestions in policy; issues with residence and not paying taxes; policy #5118; not to exceed 6 weeks tuition free; possible waiver could be used; precedent has been set; precedent can be set; could use student population; possible issue with having too many students in grade and need to hire new teacher; need to do what is good for parents; don’t deny students; have said no to other requests; waiver based on residence and not on taxes; if follow policy then need to say no; could be unexpected burden to school; need to have as many students as possible; our enrollment is low also; possibly have larger classroom enrollment; need to rethink policy; educational needs; if stay until December 31st have to pay tuition; class size issues and need for staff; policy does allow 6 weeks of tuition waiver; and need to table this until policy sees it.
MOTION made by Mr. Morosani and seconded by Mr. Pavlick: to withdraw the motion to approve Ms. Kittredge’s request.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Mr. Simone and seconded by Mr. Pavlick: to approve Ms. Kittredge’s request to have her two daughters attend LPS with a 6-week tuition waiver.

MOTION carried. Ms. Stone; Mr. Falcetti; Mr. Morosani; Mr. Pavlick; Mr. Shuhi; Mr. Simone; Mr. Terzian voted in the affirmative. Mr. Shuhi voted in the negative. Ms. Carr abstained.

b. **Unpaid Leave of Absence Request.**

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve Sarah McHugh of CS, FMLA leave request through March 11, 2019.

Board members discussed: filling position with recent CREC report; concerns about need; detailed plan in place; need intervention; unpaid leave maintain position; gap in program; possible use of people in department to cover position; when leave position can get position back; policy for paid and unpaid; get CREC to come to meeting; add to the agenda for CPP meeting; and need to replace staff.

MOTION carried. All votes were in the affirmative. There were no abstentions.

c. **New Hire**

MOTION made by Mr. Simone and seconded by Mr. Shuhi: to approve the new band director and Spanish teacher as presented

MOTION carried. All votes were in the affirmative. There were no abstentions.

d. **Resignations**

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to accept the resignations of Wendy Beliveau and Heather Trueman as submitted.

MOTION carried. All votes were in the affirmative. There were no abstentions.
Litchfield Board of Education meeting, July 18, 2018

Superintendent’s Report

Superintendent Turner reported: update on CREC; agenda for CPP; parents come and voice concerns; whether consultants can come; August 9th meeting; have plan in place; get education in place; update on L.C.S. principal search; meeting with teachers; have someone by next meeting; and have recommendations in place.

Committee Reports

Finance – none.

Curriculum, Program and Personnel – none.

Facilities and Technology - Mr. Shuhi reported that the committee met this evening before the Board meeting and discussed: update from Jamie Terry on Technology; have list of specifics for summer projects; 50% completed thus far; input from Len Fasano on facilities updates; have copy for Board if needed; look at each building; security updates; water heater update; replaced; identified issues; and leak repaired.

Ed Advance - Ms. Stone reported no meetings during summer.

Policy Review

a. First Reading
   i. Policy # 3541 Transportation – policy was reviewed. Return to BOE at next regular meeting for second reading.
   ii. Policy # 3541.5 Transportation Safety Complaints – policy was reviewed. Return to BOE at regular meeting for second reading.
   iii. Policy # 5114 Suspension and Expulsion/Due Process – policy was reviewed. Return to BOE at regular meeting for second reading.
   iv. Policy # 5118 Non-Resident Attendance – Board consensus was to send the policy back to Committee for further review and possible revision.

b. Second Reading
   i. Bylaw # 9010 Limits of Authority

      MOTION made by Mr. Pavlick and seconded by Mr. Falcetti: to approve Bylaw # 9010 Limits of Authority as amended.

      MOTION failed. Ms. Stone; Mr. Falcetti; Mr. Pavlick; and Mr. Terzian voted in the affirmative. Mr. Morosani and Mr. Shuhi voted in the negative. There were no abstentions.
Litchfield Board of Education meeting, July 18, 2018

MOTION made by Mr. Falcetti and seconded by Mr. Simone: to move to Executive Session at 8:40p.m. to discuss the Director of Business Operations contract.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Executive Session

Present were: Ms. Carr, Chair; Mr. Simone; Mr. Terzian; Mr. Morosani; Mr. Falcetti; Mr. Shuhi; Ms. Stone; and Mr. Pavlick.

Superintendent Turner was invited to attend.

Returned to public session at 9:02 p.m.

MOTION made by Mr. Simone and seconded by Mr. Falcetti: to approve the Director of Business Operations contract.

MOTION carried. Motion carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Stone and seconded by Mr. Shuhi: to adjourn the meeting at 9:05 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,

Matthew B. Terzian, Secretary
Joanne Bertrand, Recording Secretary