A regular meeting of the Litchfield Board of Education Curriculum, Programs and Personnel Committee was held on Thursday, January 12, 2017 at 6:30 p.m. in the Central Office Conference Room.

Members Present: Ms. Fabbri (chair); Ms. Stone and Mr. Falcetti.
Also present: Ms. Turner, Ms. Sullivan, Ms. McHugh, Ms. Haggard, Mr. Ammary, Ms. McAdam and Mr. Simone.

**Approval of Minutes**

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to approve the minutes of the regular meeting of November 10, 2016, as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** - none

**Public Comment** – none

**New Business**

a. **LA/SS Update:**
   - Grades 7-12 – need time to work on curriculum, would like to visit programs, budget for Psychology textbooks, make a plan for curriculum training.
   - Grades 4 & 5 – SS curriculum for lower grades was written, maps central to curriculum, Columbia Writing being used.
   - Center – Reading and Writing: small group instruction, team meetings very important, using Rubicon.

b. **Enrichment Program K-6:** Committee formed to investigate enrichment activities, gifted students need identification thru screening, not required by law to service gifted students.

**Old Business**

a. **Math Assistant Restructure:** Discussed past use of assistants, moving toward a coaching model.

**Future Agenda Items**

a. Science Update
b. LHS/LMS Program of Studies
MOTION made by Mr. Falcetti and seconded by Ms. Stone: to adjourn the meeting at 7:55 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,

Donald R. Falcetti  
Secretary