A regular meeting of the Litchfield Board of Education Ad Hoc Collaboration Committee was held on Monday, April 30, 2018 at 5:10 p.m. in the Central Office Conference Room.

Members Present: Mr. Morosani (chair); Ms. Tenney; Superintendent Turner; and Mr. Fiorillo.

Also present: LHS Principal Della Volpe and arriving after the meeting commenced Ms. Scozzafava and Mr. Stedronsky.

Approval of Minutes:

MOTION made by Ms. Tenney and seconded by Mr. Fiorillo: to approve the minutes for the special meeting of February 21, 2018 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Tenney and seconded by Mr. Fiorillo: to approve the minutes for the Joint Special meeting between the Litchfield BOE Ad Hoc Collaboration Committee and Regional School District No. 6 Board of Education Long Term Planning Committee on March 20, 2018 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

New Business:

a. Review class cooperation between LHS and Wamogo – Superintendent Turner and Principal Della Volpe discussed the progress made by each school offering courses for students of the other school. There are 12 students from Wamogo signed up to take courses at LHS this coming Fall. AP Bio has 3 students, Latin I has 5, and Latin III has 4. Latin II is full so was not offered. So far only one Litchfield student has signed up to take Spanish IV at Wamogo. Wamogo had said that they would offer AP Chemistry, AP Music Theory, Accounting II, UConn ECE-Essential Economics, and Spanish IV/V Honors. Principal Della Volpe said that because she was not certain the courses would actually be offered by Wamogo to the Litchfield students during blocks 1 and 4, the Litchfield students were not made aware of their availability during the normal sign up period. After the March 14th meeting between LHS and Wamogo, administrators, LHS counselors were authorized to notify LHS students about the availability of the courses at Wamogo. However, Superintendent Turner and Principal Della Volpe decided to wait until course scheduling was finalized in RSD6 and LPS before offering courses. It was discussed that transportation had been agreed upon at the last collaboration meeting with Wamogo. One Litchfield student signed up for Spanish IV, apparently as a result of a conflict with taking the course at Litchfield. Wamogo and Litchfield administrators and counselors are scheduled to meet on May 9 to discuss further details on the technicalities of a student taking a course at the other school. Details to be discussed included how to synchronize grades given the different
policies on retaking assessments, if courses will be calculated into GPAs, and how a student will receive extra help from a teacher at the other school if needed.

b. Review transportation plans: Mr. Fiorillo and Superintendent Leone have discussed the preparation of a Memorandum of Understanding (MOU) between the two districts concerning the transportation of students from one school to the other. Mr. Fiorillo has consulted with the LSD attorney who has experience in drafting an MOU for transportation between two school districts. Mr. Fiorillo expects to have the MOU completed so as to be able to be submitted to the Region 6 Board at their May 14 meeting and to the LSD Board at their June 6 meeting. Mr. Fiorillo also discussed a meeting on April 4 between him, Superintendent Turner, Superintendent Leone and the Region 6 operations manager Jeremiah Sattazahn. At that meeting, subjects discussed included sharing substitutes in nursing, technology workers, and custodial workers, and there was a detailed discussion on the health plans offered by each district.

c. Communication of shared course plans: Following the May 9 meeting, both schools will offer briefings to teachers, parents, and students on the details of students taking courses at the other school.

d. Collaborative opportunities with Torrington: Superintendent Turner reached out to the Torrington Superintendent and Board of Education members to discuss collaborative efforts. A July 18 meeting has been planned to discuss opportunities to share professional development collaboration.

e. Possible activities with other schools: Mr. Fiorillo said that LPS has been contacted by Ed Advance to be part of a large Chrome book buy; he is studying the opportunity. There has been a preliminary talk with Thomaston on possibly becoming a member of the food services consortium if one of the existing members does not renew by the May 31 renewal date. Ms. Tenney suggested the main opportunities for collaboration between districts other than Region 6 would be in the area of shared professional development and other business expenses, i.e. oil, etc. as currently being pursued by Mrs. Turner and Mr. Fiorillo. Discussed the need for the entire Litchfield BOE to discuss future steps, possible at the upcoming retreat or at future BOE meetings for possible consolidation/regionalization to ensure that this committee’s goals are aligned with the BOE’s vision.

f. Next Meeting: The next meeting will be on Monday, May 21 at 5:00PM.

MOTION made by Ms. Tenney and seconded by Mr. Fiorillo: to adjourn the meeting at 6:42 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,

John Morosani
Recording Secretary