A regular meeting of the Litchfield Board of Education Facilities & Technology Committee was held on Friday, February 8, 2019 at 9:30 a.m. in the Central Office Conference Room.

Members Present: Mr. Shuhi (Chair); Mr. Simone and Ms. Stone.

Also Present: Superintendent Turner, Ms. Terry; and Mr. Fasano.

**Approval of Minutes**

MOTION made by Mr. Simone and seconded by Mr. Shuhi: to approve the minutes for the regular meeting of January 11, 2019 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications**

- Email from Lynn Rice Scozzafava regarding teacher devices.

**Public Participation** – none.

**Facilities Update** – none

**Technology Update** – none

**Capital Projects** – Len Fasano gave a brief update of the Capital cuts which include:

- $19K – Locker painting
- $20K – Kitchen equipment
- $30K – Auditorium controls
- $25K – Band equipment
- Copies – recommended to lease

BOE’s portion of all Capital requests is less than 5%.

**New Business**

a. Technology Detailed Budget Review

- Hardware - $332,979
  - Fiber replacement between LHS and LIS ($38K)
  - Addition of 2nd Grade Student Devices ($19K)
  - Replacement of 2 HS grades Student Devices ($54K)
• Software - $135,851
  ▪ IBoss web filter – no longer state funded (annual)
  ▪ Paging System improvement (one time)
  ▪ Staff device licensing (one time)
  ▪ Anti-spam Email Gateway (price increase)
  ▪ Avaya IPO phone support (added 2nd school)

• Summer Projects
  ▪ Wireless replacement at LIS
  ▪ Fiber replacement LHS-LIS
  ▪ Network switch replacement
  ▪ Phone system replacement LMS/LHS – capital
  ▪ LHS student device replacements
  ▪ Staff mobile device implementation
  ▪ Smartboard installations

**Old Business** – none.

**Future Agenda Items** – none.

MOTION made by Mr. Simone and seconded by Ms. Stone: to adjourn the meeting at 10:38 a.m.

**MOTION carried.** All votes were in the affirmative. There were no abstentions.

Respectfully submitted

Sherri Turner
Recording Secretary