A special meeting of the Litchfield Board of Education Ad Hoc Technology Committee was held on Tuesday, June 26, 2018 at 5:28 p.m. in the Central Office Conference Room.

Members Present: Mr. Clock (chair); Superintendent Turner; Dr. Benzoni; Mr. Shuhi; Ms. Cook and Ms. Terry.

**Review Purpose of Committee:**

The Committee to focus on Grades Pre-K to 3 (age 8) and then progress up through the other schools.

**Plan Next Steps of Committee:**

Two areas of focus: screen time and evaluation of the investment.

**Screen time**

Evaluate the screen time for the students in the grade levels. What devices and softwares are used at each grade level, how they are used, when they are used, and are they appropriate and necessary for learning.

**Investment**

Communication platforms were discussed; PowerSchool has been a great tool for parents, continued standardization of communication tools.

**Discussions**

Discussion of the Smartboards (interactive boards) and how they are used in the classrooms at the different grade levels. Along with Smart Notebook software.

As we look at student devices we should look at the content being age appropriate, productive, supporting curriculum, our recommendation to add/remove/shift equipment, etc.

Dr. Benzoni introduced an article "Technology and Interactive Media as Tools in Early Childhood Programs Serving Children from Birth through Age 8."

Roe Cook discussed the School Fuel program which was first introduced into Center School Pre-K by EdAdvance via a grant and focused on Developmentally appropriate use of Technology, some staff are trained and the program continues from year to year. Developmentally appropriate devices were selected and installed with specific education apps.

Wayne Shuhi, evaluate the student devices and how they are improving student learning today. What is the baseline knowledge of staff today regarding technology and do they have the resources needed continue to use the technology in their classroom? Does the district need to invest in Professional Development in this area for teachers?
MOTION made by Ms. Cook and seconded by Ms. Terry: to adjourn the meeting at 6:35 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,

Jamie Terry
Recording Secretary