A special meeting of the Litchfield Board of Education Ad Hoc Technology Committee was held on Tuesday, July 31, 2018 at 5:38 p.m. in the Central Office Conference Room.

Members Present: Mr. Clock (chair); Superintendent Turner; Dr. Benzoni; Mr. Shuhi; Ms. Cook and Ms. Terry.

The Committee extended a “Happy Birthday” greeting to Dr. Benzoni.

**Approval of Minutes:**

MOTION made by Ms. Cook and seconded by Ms. Terry: to approve the minutes of the special June 26, 2018 meeting as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Old Business:**

a. **Center School Devices:** Display devices, when used appropriately, will not count towards screen time; like Smartboards, document cameras and E-books.

Review of the document “A Day in Technology format for Grades PreK – 3”. Correct the error regarding online assessments for Grades K-3, add how much time is spent online for assessments. Add to the chart how many classrooms for each grade and the current class size.

How are we creating our baseline professional learning for staff and do we have the tools needed to train the staff. Make sure the technologies are being used in acceptable ways.

Introduction to a new filtering tool; Securly, more than a web filter, Bullying & self-harm detection.

**Future Agenda Items:**

a. Updated Center School chart.

b. First version of Intermediate School chart.

c. First version of the Middle School chart.

Share topic relevant digital resources via email for review as needed.

Next meeting will be Tuesday, October 2nd at 5:30 p.m. in the Central Office Conference Room.
MOTION made by Ms. Terry and seconded by Ms. Cook: to adjourn the meeting at 6:30 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,

Jamie Terry
Recording Secretary