

***This form must be completed prior to student being granted access to District Programs, and/or a device is loaned.***

LITCHFIELD PUBLIC SCHOOLS DISTRICT OWNED DEVICE PROGRAM  
STUDENT/PARENT/DISTRICT AGREEMENT (BOE Policy # 5131. 41)

|                     |                |
|---------------------|----------------|
| Student Name Typed: | Student Grade: |
| Student Signature:  |                |
| Parent Name Typed:  |                |
| Parent Signature:   |                |

**★ Be sure to place a checkmark in the option you are selecting ★**

**Option 1) WE ACCEPT A DISTRICT-OWNED DEVICE**

Our signatures below indicate that we have read and understand all aspects outlined within regarding Litchfield Public Schools District Owned Device Program.

Our signatures also indicate that we have read and understand the Litchfield Public Schools One to One Computing Policy ([Board Policy No. 5131.41](#)) and Technology Policy ([Board Policy No. 5131.4](#)). These policies are incorporated by reference into this agreement.

**★ LPS District-Owned device replacement fee is: \$250 ★**

**★ All previous year Technology Fees must be paid in full or a payment plan established prior to being issued a District-Owned Devices. ★**

We understand that our one-time user fee is non-refundable. This user fee does not cover intentional damage, loss or theft. Checks should be made payable to "Litchfield Middle School" or "Litchfield High School." You may also pay online via our [RevTrak payment system](#). Visit our school website / Family Resources / RevTrak.

**★ Litchfield Middle School one-time user fee = \$45 (Lenovo 11e laptop)**

*(only 7<sup>th</sup> grade students or any student new to the Litchfield Middle School)*

**★ Litchfield High School one-time user fee = \$45 (Dell Venue 11 Pro tablet or Dell Chromebook)**

*(only 9<sup>th</sup> grade students or any student new to the Litchfield High School)*

**OR**

**Option 2) WE WILL NOT ACCEPT A DISTRICT-OWNED DEVICE**

We choose not to accept a district-owned device. We understand that:

1. Our signature indicates that we have read and understand the Litchfield Public Schools One to One Computing Policy ([Board Policy No. 5131.41](#)) and Technology Policy ([Board Policy No. 5131.4](#)). These policies are incorporated by reference into this agreement.
2. The technology department cannot provide wireless service or other services to a privately owned device;
3. We cannot load any district-owned software to a privately owned device;
4. Privately-owned devices that result in a disruption to the school environment may be confiscated and released to a parent.